

Barton Mills Parish Council

Clerk: Mrs Jadi Coe clerk@bartonmills.net 07724 737841

Chairman: Mr N. Horne 07590 672963

Minutes of the Parish Council Meeting of Barton Mills

held in the village hall on Tuesday 2nd January 2024 at 7:30pm

In attendance: Chairman Cllr N Horne, Cllr M Colsey, Cllr K Fuller, Cllr R Oke, Cllr R Pollard, Cllr S Mullender, Cllr E Jarvis, Cllr T Newman, Cllr R Lewis, the clerk Jadi Coe and one member of the public.

The Chairman welcomed everyone to the meeting.

Public Forum

No members of the public wished to speak.

24/01/01 Accept and receive apologies for absence

Apologies were received and accepted from Cllr T Newman.

24/01/02 Declarations of members interests

None

24/01/03 Minutes

It was resolved to approve the minutes of the Parish Council Meeting dated 5th December proposed by Cllr K Fuller, all in favour.

24/01/04 Police Reports

No official relevant reports received.

However, it was noted that there was damage to eight properties on The Street by one individual on Christmas Eve, which was reported to the police.

24/01/05 County and District Councillors report

County Cllr L Stanbury & District Cllr D Taylor sent their apologies

24/01/06 Planning and Environment

General & For Consideration:

DC/23/1586/HH – single storey side extension following demolition of two external walls at The Grange, Grange Lane, Barton Mills, IP28 6BG

DC/23/1587/LB – listed buildings consent - single storey side extension following demolition of two external walls at The Grange, Grange Lane, Barton Mills, IP28 6BG

It was proposed and agreed unanimously to support both applications at The Grange.

Tree Applications (for information only):

None

Applications awaiting West Suffolk decision and pending appeals:

DC/23/1833/FUL Removal of section of collapsed wall and erection of a 1.8m brick pier and close fence to enclose an existing substation adjacent to 86 The Street, Barton Mills – *pending at 27.12.23*

DC/23/0358/FUL Proposal Planning application - one dwelling at The Old Maltings, The Street, Barton Mills, Suffolk, IP28 6AA – *pending at 27.12.23*

DC/21/2285/FUL – 15 dwellings with associated landscaping, highways and engineering works at land used for car boot sale, Newmarket Road, Barton Mills – *pending at 27.12.23*

DC/23/0172/VAR - variation of condition 2 of DC/22/0021/HH to allow use of amended plans for a. two storey front extension; b. two storey side and rear extension; c. conversion and extension of existing garage to habitable space; d. single storey side extension to existing garage (following demolition of existing flat roofed garage); e. roof alterations to existing link extension; f. two bay cartlodge with room above at The Croft, Mildenhall Road, Barton Mills, Suffolk, IP28 6BD – *PENDING APPEAL*

Decided/approved (for information only)

None

Neighbourhood Plan update

Cllr N Horne reported that the group were meeting remotely on Thursday.

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24/01/07 Clerk's Report, Matters Arising from the Minutes of the Last Meeting and Correspondence

The clerk reported on correspondence received from a resident:

-Regarding the Asset List, have you brought it up to date, and if so, could we please have a copy of this.

It was agreed once the list was confirmed a copy would be placed on the website.

-Has there been any further information regarding the details of the 150 houses suggested to be built on the Car Boot Field on Newmarket Road by the Land Agent of the Owner. Has this idea been put forward to the Planning Department at West Suffolk? I was advised that our West Suffolk Councillor was the person who brought it up at one of the meetings last year.

It was noted that there has been no application as far as BMPC are aware, and this was discussed by District Cllr D Taylor at the October 2023 meeting, details which has been recorded in the minutes of the meeting.

24/01/08 Parish Matters

1. Street Lighting including Decarbonisation expression of interest form

The clerk confirmed the form has been completed with the exception of how the council will proceed:

- WSC will procure condition surveys and upgrade works on behalf of the parish or town council using that parish or town council's existing maintenance contract with Suffolk County Council (if applicable) or
- parish or town council will commission its own condition survey and subsequent conversion works

It was agreed that BMPC would opt for option 'a', but ask that the BMPC can choose the timings of the lights being on.

2. Play park including quotes

The following quotes were received and discussed:

OLP

Surfacing

Uplift and removal of existing matting, and install 50mm Forest Green Fibrefall resin bound recycled rubber mulch at

Rotator - £2,675

Hip Hop £3,210

Birds nest £1,712

Flat swings £2,247

Cradle swings £2,247

Preliminaries £320

Discount (£450)

Total £11,961

OLP can be split if we wish but we may lose the discount.

OLP offer 5 year guarantee on surfacing

Extras

New bench slats and replacement balance board - **£1,795**

IAP

Surfacing

Excavate and remove old rubber off site, Supply and lay 50mm type one stone compacted. Flat Swing/Basket Swing/HipHop/Gyro/Cradle Swing.

£3,450.00 + £8,150 + £930 = **£12,530**

IAP will be paid in full, work completed in one session.

IAP offer 8 year guarantee on surfacing

Extras

Replace 4 shackles for cradle swing. Remove old rotten wooden barrier and replace with 6m Knee rail. Repair bent panels on Train. Replace damaged balance beam top - **£680.00**

Bespoke Repair 3x Benches with new Timber- treated. Labour + Materials - **£525.00**

Total extras £1,205

Third Quote

Requested from Caloo – not received

It was proposed and agreed unanimously to accept the quote from IAP in the sum of £13,735 (net)

Cllr E Jarvis reported on the recent park inspection report and that she would note a list of odd items to be repaired or monitored.

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3. SID

The new SID has not yet been installed due to the existing post not being long enough, there is enough room for the solar panel but not for the SID unit.

The suppliers Swarco have gone back to the manufactures and obtained the following quotes:

-Supply and Deliver the Post Extension Only for others to install - £260.00

-Supply Post Extension, install post extension and Solar MYSI Sign by a SWARCO installer - £621.53

It was agreed to accept quote of £260.00 and Matt Wilson would install.

Cllr M Colsey reported that the original SID would be moved between Mildenhall Road and Church Lane only and that the rota was in hand.

4. Highways issues

-It was reported that there was a response from SCC in regard to the road closures in Worlington however the response was poor as it did not address comments made. Since then, the clerk has responded stating this and reporting on further road closure incompetence in the village.

It was agreed if the response to the latest email in regard to village road closures was also poor, then BMPC would ask if SCC could inform BMPC of upcoming works and road closures.

-It was noted that the minutes from the Highways meeting held by Tuddenham PC had not yet been received – the clerk to chase

-Cllr N Horne reported that SCC had responded quickly in regard to reports that vehicles were driving over the verge at the end of Old Mill Lane to access the A11.

-Cllr R Oke reported her concerns that the bridge on Station Road could collapse. To be reported by the clerk.

4. Asset list

Amendments to the list were agreed.

The list to be finalised and sent to councillors.

To be published online with no figures as this part is incomplete.

To confirm BMPC is adequately insured based on assets held.

5. Clerk vacancy

The clerk confirmed she would be resigning on 16th February due to moving from the area.

The vacancy has been advertised on the Parish Council website, on SALCs website and social media. From this there has been one applicant.

It was agreed Cllr N Horne and Cllr M Colsey would interview the applicant via Teams as soon as possible and if the applicant was successful have a cross over period with the current and new clerk for a smooth hand over.

The clerk to obtain from SALC details of pay rates.

24/01/09 Finance & Policies

1. Parish Council Bank Balances

It was confirmed at the end of November £1,880 was held in the current account and £32,941 in the deposit account.

2. Approve and authorise payment of invoices

It was resolved to pay the following invoices, all-in agreement:

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>
31-Dec	J Coe	Salary	322.83	0.00	322.83
31-Dec	J Coe	Clerk expenses	29.25	0.00	29.25
31-Dec	HMRC	Clerk expenses	221.40	0.00	221.40
01-Jan	West Suffolk Council	Emptying dog bins	27.73	0.00	27.73
02-Jan	S Limmer	Gardening	30.00	0.00	30.00
			631.21	0.00	631.21

It was agreed not to pay the insurance premium of £1,607.02 until BMPC had clarification that they were adequately insured.

3. Agree amendments to the current 23/24 budget and draft 24/25 budget

An updated (since November meeting) copy of the suggested amendments to the current budget and the draft budget for 24/25 was provided to each member.

It was proposed by Cllr K Fuller to approve the amended 2023/24 budget and the 2024/25 budget, agreed unanimously.

4. Approve and sign 2023/24 precept application

It was resolved to approve the precept application detailing a precept of £30,500 a 4.42% increase to tax payers. The clerk and Chairman signed the application form.

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5. Agree annual charitable donations

It was proposed and agreed to make the following charitable donations:

Good Neighbourhood Scheme	£150
Rainbow Club	£150
Suffolk Accident & Rescue Service	£150
Headway Suffolk	£150
Air Ambulance	£250
Citizens Advice Bureau	£150
BMFC	£100

24/01/10 Parish Councillors reports (for information only)

Cllr K Fuller reported that the door on the shed which houses the line marker at BMFC is open and requires attention.
Cllr N Horne confirmed he would contact BMFC.

24/01/11 Barton Miller

Welcome new clerk

LED upgrade scheme

Information on play park surface installation

24/01/12 Items for future agendas

Land by A11 – the clerk to find out information on compulsory purchase if the land is leased

Football coaching – the clerk to ask MTFC, Football Factory and Premier Education what they can offer

The date of the next meeting was confirmed as 6th February 2024

The meeting closed at 9:00pm

J.Coe

J. Coe Clerk