

# Barton Mills Parish Council

Clerk: Mrs Jadi Coe [clerk@bartonmills.net](mailto:clerk@bartonmills.net) 07724 737841

Chairman: Mr N. Horne 07590 672963

## Minutes of the Parish Council Meeting of Barton Mills

held in the village hall on Tuesday 3<sup>rd</sup> January 2023 at 7:30pm

In attendance: Parish Council Chairman Cllr N Horne, Cllr C Miller, Cllr M Colsey, Cllr, K Fuller, Cllr R Oke, Cllr T Newman, District Cllr B Harvey, the clerk Jadi Coe, and one member of the public

### Public Forum:

No members of the public wished to speak.

### 23/01/01 Accept and receive apologies for absence

Apologies were received and accepted from Cllr A Potts, R Lewis and S Mullender.

### 23/01/02 Declarations of members interests

None

### 23/01/03 Minutes

The minutes of the Parish Council Meeting dated 6<sup>th</sup> December 2022 were proposed as a true record of the meeting held by Cllr Fuller, the minutes were approved and signed.

### 23/01/04 Police Reports

None

### 23/01/05 County and District Councillors report

Cllr L Stanbury was absent.

Cllr B Harvey reported on the following:

- The May 2023 Parish and Town Council elections. Changes for residents is that they must provide an authorised photo ID to vote. More details will be available soon.
- West Suffolk Council have received through the Collaboration Communities Board, £90,000, to help people keep warm during the winter months.
- Locality budget available.
- Rough sleepers in the area and what West Suffolk has done to reduce the numbers.
- Sunnica.
- The street light discrepancies between the old Forest Heath area and the St Edmundsbury area:

This situation has thrown up some disparities in the role of town and parish councils in the ownership of lights because, in the former Forest Heath (FHDC) area, it was decided historically that they (the town and parish councils) would take on a streetlighting role alongside SCC and FHDC. Whereas in the former St Edmundsbury (SEBC) area, it was decided historically that this role alongside SCC would generally be taken by just the district council.

Meaning, in 2019, the newly formed WSC inherited around 1500 streetlights from SEBC and only 200 from FHDC\*. Cllr Harvey confirmed that SCC can adopt a minimum of 20 street lights, but these would then be SCC standard LED lights.

It was confirmed that locality budget could be used to help towards costs of a PA system in the village hall. Cllr K Fuller to discuss this at the next village hall committee meeting.

### 23/01/06 Planning and Environment

#### General & For Consideration:

None

#### Tree Applications (for information only):

None

#### Applications awaiting West Suffolk decision and pending appeals:

DC/22/1798/HH – a. front porch b. replace door with window on front elevation at The Willows, 36 Mildenhall Road, Barton Mills, IP28 6BD – *pending at 30.12.22*

DC/22/2038/HH – a. single storey side extension b. detached swimming pool building at 27 Church Lane, Barton Mills, IP28 6BQ – *pending at 30.12.22*

DC/22/1497/HH & DC/22/1498/LB – application a. repairs and restoration of external facades b. refurbishment of existing external windows and doors c. extension of existing chimney stack d. repair and refurbishment of existing

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outbuilding with replacement roof, door and window e. refurbishment and re-thatching of front gate f. internal alterations at Lords Manor Cottage, The Street, Barton Mills, IP28 6AA – *pending at 30.12.22*

DC/22/1744/FUL – a. external alterations consisting of installation of entrance door, replace windows; b. timber refuse enclosure; c. mechanised plant consisting of three AC condensers, one catering condenser, one air intake louvre and one extract louvre at Millford Service Area, A11 Barton Mills, South Bound, Barton Mills, Suffolk. – *pending at 30.12.22*

DC/22/1625/HH – a. relocation of entryway to front elevation, b. half-porch with pitched roof to front elevation, c. installation of new window to front elevation, e. installation of new window to rear elevation at 56 Church Lane, Barton Mills, IP28 6AY – *pending at 30.12.22*

DC/22/0222/ADV – one internally illuminated totem sign at Barton Mills Service Station, IP28 6AE – *refused on 22.12.22*

DC/21/2285/FUL – 15 dwellings with associated landscaping, highways and engineering works at land used for car boot sale, Newmarket Road, Barton Mills – *amended plans, re-consultation which expired 30.12.22*

## **Decided/approved (for information only):**

None

## **Neighbourhood Plan update**

Cllr N Horne confirmed he had a meeting with West Suffolk Council. It was confirmed that a NH Plan can still be put together and include sites not put forward in the West Suffolk Local Plan.

It was agreed to set up the steering group, apply for funding, appoint a building consultant to determine viability of sites to determine if a NH Plan can then be put together.

## **Proposal to close gaps in the A11 central reservation update**

National Highways have conformed that they are still engaging with SCC and it is likely that they will carry out an informal consultation early 2023 and details of this will be sent to once known.

## **23/01/07 Clerk's Report, Matters Arising from the Minutes of the Last Meeting and Correspondence**

Sunnica have asked whether a couple of representatives from the PC would like to meet to discuss the Statement of Common Groups and have asked if there is any availability to meet w/c 9<sup>th</sup> or 16<sup>th</sup> January.

It was agreed to ask Sunnica to attend the next Parish Council meeting.

## **23/01/08 Parish Matters**

### **1. Update on exception site at Newmarket Road update**

The planning application has been amended and went to public consultation again. The consultation period has now ended. West Suffolk had issues with the original plan including Havebury's proposal to remove a line of trees which was not necessary.

The clerk requested a meeting with Havebury, Practical Ecology and West Suffolk Council.

West Suffolk Council would not meet as they felt this was not appropriate as they were waiting for revised plans (now received) and Practical Ecology confirmed they had no availability until January and no budget for an on-site meeting.

Cllr N Horne has asked the clerk to arrange an onsite meeting after 10<sup>th</sup> January between Natural England, RSPB, Suffolk Wildlife, Havebury, Alex at Practical Ecology, Brian Harvey and councillors.

### **2. Barton Mills Football Club**

A letter was sent to BMFC mid-December requesting that they contact BMPC before 31.12.22 or the Parish Council will take control of BMFC due to breaches of the contract and the water supply being cut off. BMFC did not respond to the letter by 31<sup>st</sup> December 2022 as requested.

Cllr Lewis and Fuller accessed the building and had builder Matt Wilson replace the lock on the door and a notice has been displayed on the door from BMPC, confirming take over due to a breach in the lease terms.

Cllr R Lewis has requested a quote from Matt Wilson to carry out the work required which includes; plasterboard for shower; hinges for UVPC window; gutter downpipes; recommission the showers; replacement of broken/missing tiles in shower; replace broken light bulbs; conversion of the men's toilets into two cubicles, to include a female toilet.

Cllr R Lewis has corresponded with MTFC as they are interested in leasing the building and using the field.

It was agreed to not rush into making any decisions on the building and that the Parish Council would fund the necessary costs until a new tenant or alternative solution was found.

The clerk confirmed the costs involved:

Insurance – at date one quote has been received Insure4Sports £353.12

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Water - the clerk has contacted Anglian Water and set up an account from 1<sup>st</sup> January 2023, this is currently being processed and will be active once the old account has closed. The water supply will be turned on following this. There may be a re-connection charge.

Electricity - the clerk has contacted electricity supplier (Eon) and set up an account from 1<sup>st</sup> January 2023. This is a credit account, based on £1 standing charge plus usage. Bills will be sent to the clerk quarterly.

Rates – the clerk to determine whether rates are payable

It was agreed to inform residents of the Football Club situation via social media and the Barton Miller, and ask residents whether they would like to run the club and set up a team or whether they had any other suggestions.

It was also agreed that MTFC could use the field before the next season on an informal basis.

### 3. Street Lighting

Cllr R Oke confirmed she has reported that the street light on Mildenhall Road is not working and it is believed to be an intermittent issue.

### 4. Play park

The clerk to chase Ryan Finch for a quote.

### 5. SID

Quotes have been received from Swarco (current SID supplier) as follows:

YSI 160mm including solar battery and delivery £2,900

YSI 300mm including solar battery and delivery £2,700

MVAS4 solar panel battery £2,610

The costs do not include post and fixings which cost approximately £57.50

The batteries should last at least 5-6 years, depending on the unit the battery replacement costs are between £60 and £84 plus shipping.

Additional quotes have been received from Smart Group, but have yet to be reviewed.

Bring item forward to the next meeting.

### 6. Old Mill Lane railings update

Suffolk Highways have received the additional paint samples and these now need to be tested.

### 7. Car boot sales

No update

### 8. Island at Chestnut Close

At the December meeting it was proposed and agreed to purchase £300 worth of drought resistant plants and to purchase a further 8-10 300mm to 600mm boulders.

Robert Ayers confirmed the works would likely be carried out in the new year.

A resident has kindly donated £300 to the Parish Council towards the costs of the new plants.

It was agreed that a letter of thanks is to be sent to the resident.

### 9. Queens Jubilee funds

Cllr C Miller asked whether the Parish Council would consider allowing the committee to plant a tree on the playing field with the funds received. It was confirmed once a location was sought, then this would be considered.

### 10. Kings Coronation

It was confirmed that the Church preservation Trust had a music event on the Friday evening. It was agreed to ask for ideas and volunteers to organise events in the Barton Miller and social media.

## 23/01/09 Finance & Policies

### 1. Parish Council Bank Balances and Reconciliation from list of Payments and Receipts

£31,215 held in the deposit account and £1,969 held in the current account.

### 2. Approve and authorise payment of invoices

The following invoices were approved for payment:

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>
31-Dec	J Coe	Salary	281.68	0.00	281.68
31-Dec	J Coe	Clerk expenses	28.50	0.00	28.50
01-Jan	West Suffolk Council	Emptying dog bins	27.73	0.00	27.73
22-Dec	S Limmer	Gardening	30.00	0.00	30.00
13-Dec	Gallagher insurance	Insurance	1,563.18	0.00	1,563.18
08-Dec	RH Landscapes	Grass cutting	200.00	40.00	240.00
31-Dec	HMRC	Clerk expenses	273.20	0.00	273.20
			<b>2,404.29</b>	<b>40.00</b>	<b>2,444.29</b>

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3. Approve and sign 2022/23 precept application

Following the 2023/24 budget agreed at the meeting 6.12.22, the precept of £27,920 was proposed and agreed. The Precept application form was signed by the clerk and the chairman.

## 23/01/09 Parish Councillors reports (for information only)

Cllr C Miller reported that the notice board on Worlington Road is difficult to access. It is difficult to open and close, the hinged front of the board which needs to be held when accessing the notice board is large and heavy.

Cllr N Horne agreed to look at the notice board and determine what is required to make it more user friendly and the clerk to look at quotes for a side open notice board.

## 23/01/10 Barton Miller

BMFC

Elections

Kings Coronation

Next meeting if Sunnica attend

## 23/01/11 Items for future agendas

No new items noted

The date of the next meeting was confirmed as 7<sup>th</sup> February 2023

The meeting closed at 9:26pm

**J.Coe**

**J. Coe Clerk**