

Barton Mills Parish Council

Clerk: Mrs Jadi Coe clerk@bartonmills.net 07724 737841

Chairman: Mr N. Horne 07590 672963

Minutes of the Parish Council Meeting of Barton Mills

held in the village hall on Tuesday 6th December 2022 at 7:30pm

In attendance: Parish Council Chairman Cllr N Horne, Cllr M Colsey, Cllr, K Fuller, Cllr S Mullender, Cllr R Oke, Cllr R Lewis, Cllr T Newman, the clerk Jadi Coe, and two members of the public

Public Forum:

No members of the public wished to speak.

22/12/01 Accept and receive apologies for absence

Apologies were received and accepted from Cllr Potts and Cllr Miller

21/12/02 Declarations of members interests

Cllr R Lewis item 9.2, approve and authorise payment of invoices

22/12/03 Minutes

The minutes of the Parish Council meeting dated 1st November 2022 were proposed as a true record of the meeting held by Cllr Fuller and seconded by Cllr Lewis, the minutes were approved and signed.

22/12/04 Police Reports

None

22/12/05 County and District Councillors report

Both councillors sent their apologies as they are attending a Sunnica hearing

22/12/06 Planning and Environment

General & For Consideration:

DC/22/1798/HH – a. front porch b. replace door with window on front elevation at The Willows, 36 Mildenhall Road, Barton Mills, IP28 6BD

It was proposed and agreed to support the application but state that there were concerns on the size and height of the garage.

DC/22/2038/HH – a. single storey side extension b. detached swimming pool building at 27 Church Lane, Barton Mills, IP28 6BQ

It was proposed and agreed to support the application.

Tree Applications (for information only):

DC/22/1776/TCA – fell one ash at 1 Church Lane, Barton Mills

Applications awaiting West Suffolk decision and pending appeals:

DC/22/1497/HH & DC/22/1498/LB – application a. repairs and restoration of external facades b. refurbishment of existing external windows and doors c. extension of existing chimney stack d. repair and refurbishment of existing outbuilding with replacement roof, door and window e. refurbishment and re-thatching of front gate f. internal alterations at Lords Manor Cottage, The Street, Barton Mills, IP28 6AA – *pending at 30.11.22*

DC/22/1744/FUL – a. external alterations consisting of installation of entrance door, replace windows; b. timber refuse enclosure; c. mechanised plant consisting of three AC condensers, one catering condenser, one air intake louvre and on extract louvre at Millford Service Area, A11 Barton Mills, South Bound, Barton Mills, Suffolk. – *pending at 30.11.22*

DC/22/1625/HH – a. relocation of entryway to front elevation, b. half-porch with pitched roof to front elevation, c. installation of new window to front elevation, e. installation of new window to rear elevation at 56 Church Lane, Barton Mills, IP28 6AY – *pending at 30.11.22*

DC/22/0222/ADV – one internally illuminated totem sign at Barton Mills Service Station, IP28 6AE – *pending at 30.11.22*

DC/21/2285/FUL – 15 dwellings with associated landscaping, highways and engineering works at land used for car boot sale, Newmarket Road, Barton Mills – *pending at 30.11.22*

Decided/approved (for information only):

None

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Neighbourhood Plan update

Cllr N Horne reported that 4 members of the public had now come forward to be part of the steering group. Both Cllr N Horne and the clerk have tried to contact Marie Smith at WSC in regard to how to move forward but at date no response has been received. It was agreed to try and make contact again with Marie, if no response then to contact Cllr Harvey.

Proposal to close gaps in the A11 central reservation update

No update

22/12/07 Clerk's Report, Matters Arising from the Minutes of the Last Meeting and Correspondence

Notice of a pre-application consultation, for a proposed upgrade to existing radio base station installation at Fiveways garage was received. It was agreed to not make any comments.

22/12/08 Parish Matters

1. Update on exception site at Newmarket Road update

Following the last meeting, the clerk tried to arrange a meeting with Havebury and the senior planner at WSC. Rachel Almond at WSC felt a meeting was not appropriate they are waiting to receive amended plans from Havebury. Havebury have confirmed amended plans, with changes to the parking, have been created and are waiting to be submitted to WSC. Once this is completed and approved the only issue is Stone Curlews.

It was agreed to contact Havebury and ask what surveys had been carried out in regard to Stone Curlews and to ask whether they thought it was appropriate for the Parish Council to arrange a meeting with Natural England.

2. Maintenance of Assets

a) Lighting, including agreeing quote for unit 99 Manor View

Unit 99 Manor View requires replacing as the concrete column is cracked. The below quotes have been received:

SCC - £1,697.90 plus VAT replace column and the lantern with an LED type

Pearce and Kemp - £981.40 plus UKPN costs of approx. £1,250 totalling £2,231.40

K & M Lighting – requested and not received

It was proposed and agreed to accept the quote from SCC in the sum of £1,697.90.

b) Play park

Cllr N Horne met with Ryan from Eastern Play Services, but since then Eastern Play Services have closed their repairs department. Ryan has move to another company and will provide a quote from them.

3. SID

The SID rota will be agreed via email for December and January.

Swarco who the SID was purchased from have quoted £927.20 for a solar panel battery, an additional £150 (approximately) will also be charged if the SID is to be picked up from Barton Mills via courier.

Swarco have since confirmed that the battery will need replacing every 5/6 years which would cost approximately £90.

It was agreed to look into purchasing an additional SID so that one solar battery SID could be placed on Worlington Road permanently and then a normal SID at the other two locations in the village.

It was agreed that the clerk would obtain quotes and look into whether there was any funding available from locality and other councils.

4. Old Mill Lane railings update

Cllr N Horne has obtained further paint sample and the clerk shall send these to Highways.

5. Carboot sales

In April 2019 £50 was received from the Village Hall as the donation to the Parish Council for use of the field to hold the car boot sales. In May 21 it was minuted that 10% for field usage was not charged in August 20 nor would be charged in May 2021. No charge has since been discussed.

It was agreed to waiver the charge indefinitely.

6. Island at Chestnut Close

A resident has kindly offered to donate £400 to the Parish Council for plants. Originally Robert Ayers confirmed he could plant some drought resistant plants on the island for £250-£300.

It was proposed and agreed to purchase £300 worth of drought resistant plants and to purchase a further 8-10 300mm to 600mm boulders.

7. Queens Jubilee funds

To bring forward to the next meeting.

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8. Football pitch and club

No response from BMFC Chairman has been received after several attempts to contact him. It was agreed to review the lease and determine whether the terms of the lease had been breached.

22/12/09 Finance & Policies

1. Parish Council Bank Balances and Reconciliation from list of Payments and Receipts

The clerk reported £2,200 is held in the current account and £31,207 in the deposit account

2. Approve and authorise payment of invoices

The following invoices were approved for payment:

| <u>Date</u> | <u>Pavee</u> | <u>Details</u> | <u>Net</u> | <u>VAT</u> | <u>Gross</u> |
|-------------|----------------------|----------------------------|---------------|-------------|---------------|
| 30-Nov | J Coe | Salary | 281.68 | 0.00 | 281.68 |
| 30-Nov | J Coe | Clerk expenses | 24.50 | 0.00 | 24.50 |
| 30-Nov | R Lewis | Barton Miller printing | 52.32 | 0.00 | 52.32 |
| 30-Nov | C Miller | Refreshments (Remembrance) | 8.50 | 0.00 | 8.50 |
| 04-Nov | Charlie Peachey | Wreaths | 75.00 | 0.00 | 75.00 |
| 14-Nov | The Big Red Wine Co | Wine (Remembrance) | 43.95 | 8.79 | 52.74 |
| 01-Dec | West Suffolk Council | Emptying dog bins | 27.73 | 0.00 | 27.73 |
| 28-Oct | S Limmer | Gardening | 30.00 | 0.00 | 30.00 |
| | | | 543.68 | 8.79 | 552.47 |

3. Approve amended 2022/23 budget

The draft amended budget was presented to all members. This showed an increase to the budget income of £2,380 and then £2,380 to budgeted expenses which brings the budgeted amounts closer to the actual amounts. The additional income is from VAT claims and locality budget grants.

The amended budget for 2022/23 was proposed and agreed.

4. Review draft 2023/24 budget

The draft budget was presented to all members. This showed total budget expenses of £40,328, made up of reserves b/fwd of £9,223, amounts of other income expected of £3,185 and from the proposed precept of £27,920. The precept amount gives an increase of 1.83% to council tax payers.

Included in budgeted expenses is £5,500 currently marked as 'other projects'.

The budget for 2023/24 was agreed and the precept form to be completed and signed at the January meeting

22/12/10 Parish Councillors reports (for information only)

None

22/12/11 Barton Miller

No January edition

22/12/12 Items for future agendas

Kings Coronation; BMFC

The date of the next meeting was confirmed as 3rd January 2022

The meeting closed at 8:30pm

J.Coe

J. Coe Clerk