

Barton Mills Parish Council

Clerk: Mrs Jadi Coe clerk@bartonmills.net 07724 737841

Chairman: Mr N. Horne 07590 672963

Minutes of the Parish Council Meeting of Barton Mills

held in the village hall on Tuesday 4th October 2022 at 7:30pm

In attendance: Parish Council Chairman Cllr N Horne, Vice Chairman Cllr C Miller, Cllr M Colsey, Cllr, K Fuller, Cllr T Newman, Cllr A Potts, Cllr R Oke, District Cllr B Harvey, the clerk Jadi Coe, and 3 members of the public

Public Forum:

No members of the public wished to speak.

22/10/01 Accept and receive apologies for absence

Apologies were received and accepted from Cllrs R Lewis and S Mullender

22/10/02 Declarations of members interests

None

22/10/03 Minutes

The minutes of the Parish Council Meeting dated 6th September 2022 were proposed and agreed that they were a true record of the meeting held.

22/10/04 Police Reports

Cllr B Harvey reported that a public PCC meeting will be held at Mildenhall Hub on Tuesday 18th October at 6:30pm.

22/10/05 County and District Councillors report

Cllr L Stanbury gave his apologies.

Cllr B Harvey reported on the Sunnica proposal including concerns regarding the battery storage units and that the examination process recommenced on 28th September.

22/10/06 Planning and Environment

General & For Consideration:

DC/22/1292/HH – single storey rear orangery at Appletree House, 34 The Street, Barton Mills, IP28 6AA

It was proposed and agreed that the Parish Council has no objections and therefore supports the application.

DC/22/1625/HH – a. relocation of entryway to front elevation, b. half-porch with pitched roof to front elevation, c. installation of new window to front elevation, e. installation of new window to rear elevation at 56 Church Lane, Barton Mills, IP28 6AY

It was proposed and agreed that the Parish Council has no objections and therefore supports the application.

Tree Applications (for information only):

None

Applications awaiting West Suffolk decision and pending appeals:

DC/22/0222/ADV – one internally illuminated totem sign at Barton Mills Service Station, IP28 6AE – *pending at 3.10.22*

DC/21/2285/FUL – 15 dwellings with associated landscaping, highways and engineering works at land used for car boot sale, Newmarket Road, Barton Mills – *pending at 3.10.22*

DC/22/0709/FUL Re-consultation - a. reconfiguration of vehicular parking; b. one vehicular and one pedestrian ramp; c. vehicle wash bay following demolition of existing; d. storage building; e. roller shutter doors to south-west elevation; f. entrance door to south-east elevation g. electric vehicle charging points h. roof mounted solar PV panels on south-west elevation i. substation and low voltage switch room at East Of England Ambulance Service, Fiveways, Barton Mills, Suffolk, IP28 6AE – *pending at 3.10.22*

Cllr B Harvey reported that he is meeting with the case officer of application 21/2285 and 22/0709 on Wednesday and would report back following the meeting.

Decided/approved (for information only):

None

Neighbourhood Plan

A planning officer from West Suffolk Council has asked for a brief meeting, Cllr N Horne has agreed Tuesday 11th October via Teams.

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No response has been received in regard to the steering group from the advert in the Barton Miller. It was agreed to put the information on social media, notice boards and in the next Barton Miller edition with a soft deadline date.

Proposal to close gaps in the A11 central reservation

The Parish Council has submitted their comments on the proposals as agreed at the September meeting. Cllr B Harvey confirmed that Highways intend to close the gaps unless we can fight to prove why they should stay open. Highways are closing all gaps on trunk roads in England.

22/10/07 Clerk's Report, Matters Arising from the Minutes of the Last Meeting and Correspondence

The clerk has been informed new magnets are needed in the notice boards. Cllr C Miller will purchase these and reclaim via an expense claim at the next meeting.

The Parish Council needs to arrange the 2023 carboot meeting. Cllr N Horne will look to arrange this early November and will invite the necessary parties.

The clerk has been informed that the defibrillator has been deployed. The volunteer who checks this will now check to see if any supplies are required.

The clerk has been informed that the volunteer who replaces the dog waste bags is looking to give up the role due to needing to relace the bags so often. It is thought perhaps the bags are being stolen. It was agreed to continue filling the dispensers despite this and that Cllr N Horne would collect the remaining bags from the volunteer.

22/10/08 Parish Matters

1. Update on exception site at Newmarket Road update

Cllr B Harvey confirmed that the Stone Curlew report has now been completed and the planners at West Suffolk are now waiting for Natural England's review of this.

Cllr R Oke received an email from a member of the public detailing correspondence with Matt Hancock who had confirmed that there would be another full consultation on this site. Cllr B Harvey asked for details of this to take to a meeting with the case officer on Wednesday.

2. Jaynic Project

Jack Gandy, planner from Bidwells has contacted the Parish Council to attend the November meeting alongside Jaynic Properties Limited to present a potential employment scheme within the Parish adjacent to the A11 lastly approximately 20 minutes. It has been agreed that they will attend the November meeting.

It was agreed to advertise on social media, notice boards and the Parish Council website.

3. Maintenance of Assets

a. Lighting,

It was reported some lights were not working in the village. Exact location of these lights to be determined so a report can be filed.

b. Play park

Cllr N Horne confirmed he has requested a quote from Eastern Play Service for the work required but has not yet heard back. The Village Hall committee has asked if the Parish Council can pass on details of any quotes they receive in relation to outdoor matting as they are looking into matting the outside play area of the Village Hall.

Cllr K Fuller reported that the manhole cover frame next to the Village Hall is disintegrating. The clerk is to determine who is responsible for this.

4. Traffic survey results

Speed and volume recorders were installed at two points on Newmarket Road, and in various location in other neighbouring villages from 14th July to 20th July. These were located between the A11 junction and Golf Links Road, and between Bell Lane and A11 junction (The Bull). The results showed an increase in volume of traffic on Fridays and Saturdays and the results could also be used to determine the volume of traffic the coming through the village via Bell Lane and Church Lane.

5. SID

The clerk has asked Tuddenham Parish Council for a copy of the quote for a solar powered battery but has yet to receive this.

It was agreed to ask for more volunteers again in the Barton Miller and also on social media.

6. Old Mill Lane railings update

The Environment Agency have agreed permission for the works to be carried out. Before Suffolk County Council give permission, they need to test the existing paint for lead. If the paint is contains lead it may be difficult to progress with the works and specialist assistance may be required.

The clerk now has the paint samples and will forward these to SCC.

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7. Island at Chestnut Close

Robert Ayers has quoted £250-£300 to install some drought resistant plants to break up the area, and/or £290 for 1 tonne (approx. 45) 200mm-300mm boulders and/or £290 for 8-10 300mm-600mm boulders.

Bannolds who are based in Fenstanton, sell larger boulders up to 1000mm. They cannot give a price per boulder due to the weight being unknown, but could confirm the cost is £280 net per tonne. The only way to order a small quantity and to choose exact size would be to go to the store and choose the boulders, they then could deliver if needed.

A resident has offered to contribute towards the island works on the island as long as there is some planting to bring in contrast and sensitivity.

It was agreed to bring the item forward to the next meeting, in which time, Cllr N Horne and K Fuller would look at prices for individual boulders. Cllr N Horne also agreed to speak with Robert Ayers regarding the grass growing on the island.

8. Queens Jubilee funds

Total funds received from locality £1,150. £696.73 was spent in relation to the weekend at date. The expenses were paid directly by members of the Jubilee committee. £447.67 has been paid back to volunteers from the cash of £523.51 received. The remaining cash of £75.84 Cllr C Miller will keep as part of the £249.06 owed to her for expenses, and then Cllr C Miller needs to be paid £173.22 from funds held by the Parish Council.

The cash received over the weekend can be paid into the Parish Council bank account and can be ringfenced for future events.

Therefore of £1,150 received, £173.22 needs to be paid to Cllr C Miller, £523.51 needs to remain in the Parish Council bank, this leaves £453.27 underspent which needs to be paid back to locality. Of the money underspent it was agreed to purchase photobooks and costs for a frame for the crown. Once these expense are made, then the remaining underspent money can be sent back to SCC and WSC locality.

9. Football pitch and club

It was agreed at the last meeting that Cllr R Lewis and S Mullender would access the pavilion to determine what further works were required. The clerk asked BMFC Chairman whether this would be possible, in which he responded it would be once new keys were cut. At present the clerk has not heard back in regard to this despite asking again. Cllr B Harvey confirmed that there may be money left in locality to help fund some further work.

10. Google drive

The clerk regularly back ups to One Drive which some members know the One Drive log in details. Cllr C Miller has suggested that One Drive is used as a live back up system and all documents are stored here.

It was agreed to test this and that the clerk would send agendas and minutes via One Drive.

11. Storage of council files and minutes

Items that require storing indefinitely e.g. minutes and AGARs, can be stored at Suffolk Archives free of charge, however they need to be stored in their standard boxes, at the expense of the Parish Council. The boxes vary in price, depending on size, from £5.50 to £8.25.

Cllr B Harvey suggested contacting WSC to see if they offer an archive facility.

12. Bartonmills.net domain name

TSOHost have confirmed that their Gridhost platform will retire on 10th November 2022.

Cllr C Miller suggested TSOHost's economy platform on a 12-month plan and that they should then migrate the website and email address. It was also suggested to continue to forward all emails to the gmail account for safer storage. It was noted that One Suffolk are the host the website. It was agreed to look further into this before deciding what the best option is.

13. Remembrance Sunday

Wine – the clerk has emailed The Big Red Wine Company for a quote, it was noted that the wine is usually purchased on a sale or return basis.

Refreshments – Cllr C Miller

Wreaths – Cllr N Horne to order

Village Hall – the clerk to check with the Village Hall caretaker

Volunteers – to be agreed at the next meeting

22/10/09 Finance & Policies

1. Parish Council Bank Balances and Reconciliation from list of Payments and Receipts

The clerk reported that at date £33,702 is held in the deposit account and £925 in the current account.

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2. Approve and authorise payment of invoices

The following invoices were approved for payment:

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>
30-Sep	J Coe	Salary	269.28	0.00	269.28
30-Sep	HMRC	Salary	202.00	0.00	202.00
30-Sep	J Coe	Clerk expenses	28.50	0.00	28.50
30-Sep	R Lewis	Barton Miller printing	26.16	0.00	26.16
01-Sep	West Suffolk Council	Emptying dog bins	27.73	0.00	27.73
01-Sep	SALC	Payroll	45.00	9.00	54.00
03-Oct	C Miller	Queens Jubilee	173.22	0.00	173.22
30-Sep	Suffolk County Council	Allotment rent	65.00	0.00	65.00
30-Sep	RH Landscapes	Grass cutting	400.00	80.00	480.00
			1,275.16	19.00	1,294.16

3. Clerk hourly pay rate

The clerks hourly rate was last increased in April 20, to £14.05. SALC have since sent out pay guidelines from April 21, (no figures for April 22 agreed) which shows a suggested hourly rate of £14.30 for SPC 22 (SPC agreed several years ago). SALC have confirmed that the clerk should now be paid at SPC 22-23 rate.

It was agreed to place the clerk on SPC23 and pay the guided hourly pay rate of £14.67 and to back date this to April 2021.

22/10/10 Parish Councillors reports (for information only)

It was discussed and agreed to hold a finance meeting via Zoom in November ahead of the December meeting.

22/10/11 Barton Miller

Possibly A11 gaps closure meeting
Neighbourhood Plan steering group
Remembrance Sunday
SID volunteers

22/10/12 Items for future agendas

Jaynic presentation, Remembrance Sunday, Neighbourhood Plan, Football Club, Island work

The date of the next meeting was confirmed as 1st November 2022

The meeting closed at 9:14pm

J. Coe

J. Coe Clerk