

# Barton Mills Parish Council

Clerk: Mrs Jadi Coe [clerk@bartonmills.net](mailto:clerk@bartonmills.net) 07724 737841

Chairman: Mr N. Horne 07590 672963

## Minutes of the Meeting of Barton Mills Parish Council

held remotely on Tuesday 3<sup>rd</sup> November 2020 at 7:30pm

**Present:** Chairman - Cllr N Horne, Vice Chairman - Cllr A Harji, Cllr R Lewis, Cllr K Fuller, Cllr. M. Colsey, District Cllr B. Harvey, the clerk Jadi Coe and two members of the public.

The Chairman Cllr N Horne welcomed everyone to the meeting.

### Public Forum

One of the members of public in attendance reported on the following:

Concerns in regards to the proposed exception site; hedges encroaching footpaths, particularly on Newmarket Road, which is forcing pedestrians to walk in the road; footpath issues on Bell Lane. The member of the public also confirmed he would still like to contribute funds to tidy the islands near Chestnut Close.

It was agreed the clerk would contact the contractor who was asked to carry out the works on Newmarket Road, and contact Suffolk County Council in regards to the footpath issues on Bell Lane.

### 20/11/01 Accept and receive apologies for absence

Apologies were received and accepted from Cllr C. Miller and Cllr S. Mullender

### 20/11/02 Declarations of members interests

None

### 20/11/03 Minutes

The minutes of the Parish Council Meetings dated 6<sup>th</sup> October 2020 were proposed and agreed as a true record of the meeting held.

### 20/11/04 Police reports

- Police are appealing for information following the theft of red diesel from four farm vehicles in Barton Mills. The incident occurred sometime between 10 am Sunday 1<sup>st</sup> November and 6am yesterday morning, Monday 2<sup>nd</sup> November. Red diesel was syphoned from four tractors at a rural location on Newmarket Road

### 20/11/05 County and District Councillors report

Cllr L Busuttil sent his apologies via Cllr Harvey

Cllr Harvey reported on various items including new lockdown restrictions, locality budget available, the draft Local Plan, and the Sunnica public consultation.

Cllr Harvey was asked when the new Hub in Mildenhall is likely to be ready, he responded stating that it would now be next year.

### 20/11/06 Planning and Environment

#### General & For Consideration:

None

#### Tree Applications (for information only):

None

#### Applications awaiting West Suffolk decision and pending appeals:

DC/20/1484/HH - conversion of existing outbuilding to create annexe (following part demolish of existing store building) at Mulberry Harbour, Newmarket Road, Barton Mills, IP28 6AQ – *it was confirmed this was approved on 30<sup>th</sup> October 2020 after the agenda was published*

DC/20/1568/HH – (i) two storey side extension (ii) single storey rear extension (iii) front porch at 40 Church Meadows, Barton Mills, IP28 6AT – *pending at 2<sup>nd</sup> November 2020*

DC/19/2448/LB – Listed building consent for a subdivision of existing unit to create 2 self-contained flats and orangery on west elevation, at The Manor, Newmarket Road, Barton Mills, IP28 6BL – *pending at 2<sup>nd</sup> November 2020*

DC/19/2447/FUL – Planning application, orangery on west elevation, at The Manor, Newmarket Road, Barton Mills, IP28 6BL - *pending at 2<sup>nd</sup> November 2020*

#### Decided/approved (for information only):

DC/20/1358/FUL - (i) Single storey side extension (following demolition of lean-to and rear single storey buildings) (ii) detached two bay cartlodge with lean-to store at Barton Hall, The Street, Barton Mills, IP28 6AW – *approved 20<sup>th</sup> October 2020*

# Barton Mills Parish Council

Clerk: Mrs Jadi Coe [clerk@bartonmills.net](mailto:clerk@bartonmills.net) 07724 737841

Chairman: Mr N. Horne 07590 672963

DC/20/1359/LB - (i) Single storey side extension (following demolition of lean-to and rear single storey extensions) (ii) internal alterations to ground and first floor, the proposals comprise the demolition of a number of modern, lean-to, single storey structures, to be replaced with an extension housing a new swimming pool within the North East Section of the Property. Minor internal alterations are being proposed to the Ground Floor adjacent to the new extension. These proposals also comprise the construction of an independent cartlodge for two vehicles and lean-to store to be constructed to the South, rear of the main building at Barton Hall, The Street, Barton Mills, IP28 6AW – *approved 20<sup>th</sup> October 2020*

DC/20/1195/FUL - (i) Lay foul water drainage pipe (ii) foul water pump kiosk to serve Fiveways Service Station at land off Bury Road, Barton Mills, IP28 6AE – *approved 13<sup>th</sup> October 2020*

## 20/11/07 Clerk's Report, Matters Arising from the Minutes of the Last Meeting and Correspondence

The clerk reported on the following:

-the external audit has been completed, there were no issues and the Notice of conclusion of Audit has now been published.

-The church clock has been repaired and final invoice received, which is within the invoices for approve later on in the meeting. If the invoice is approved then she will inform the 100Club and the Preservation Trust as they had agreed to contribute funds totalling £871 towards the cost. (JC)

## 20/11/08 Parish Matters

### 20/11/08.1 Exception site on Newmarket Road update

It was reported that three councillors and representatives from Havebury had a very positive meeting including a site visit. It is hoped that Havebury will have amended site plans ready to view and discuss at the next Parish Council meeting.

It has been discovered that there is covenant on the land, which has meant that the legal progress has been slower than hoped but the land agent has stated this should be done soon.

### 20/11/08.2 Maintenance of Assets

#### a) Lighting

Pearce and Kemp have confirmed they can carry out the works to move the light in Bell Lane early January, and UKPN have confirmed they will still pay for the costs and that they can disconnect the light on 5<sup>th</sup> January.

Cllr K Fuller reported on faulty lights in the Parish.

#### b) Play park, including receiving quotes to carry out works

As only two quotes had been received it was agreed to carry this item forward in hope a third quote is received prior to the next meeting.

Cllr N Horne estimated the likely cost will be about £2,500 for the park work and £500 for a new bench and as the Burrell Trust have confirmed they can donate £3,000 to this work there should be little or no cost to the Parish Council.

### 20/11/08.3 Substation update

The lease has now been signed, £850 has been received from Bendall and Sons, £100 refund of payment on account and £750 for upfront rent costs

### 20/11/08.4 Covid-19 update and issues in the Parish

The new lockdown restrictions were discussed.

### 20/11/08.5 SID Rota

The rota was agreed until January 2021

### 20/11/08.6 Request to tidy islands at Chestnut Close and new Barton Mills sign

As the owner of the land had yet to be determined it was agreed to bring this item forward to the next meeting.

### 20/11/08.7 Request to contribute funds to replace bridge in Mildenhall update

It was reported that the clerk confirmed that they would donate £1000 towards the costs and possibly more funds could be included in the 2021/22 budget.

Suffolk County Council have responded thanking the Parish Council for their offer. They also stated that they are hoping to carry out the works before the end of the financial year so the Parish Council so any funding the Parish Council agreed in their 2021/22 budget could be used for improvements to other area rights of ways.

### 20/11/08.8 Remembrance Sunday

Following completion of a risk assessment carried out in October it was agreed to hold a shortened ceremony on Sunday 8<sup>th</sup> November with a maximum of 12 attendees. Attendees have been asked book a place via the clerk and have been asked to maintain social distancing and to sign in for track and trace purposes.

Following the new lockdown restrictions, it was agreed to go ahead with the original plan, however groups could no longer stand as 6 but as individual householders. Cllr's N Horne, M Colsey and K Flack, agreed to attend to help marshal then event.

# Barton Mills Parish Council

Clerk: Mrs Judi Coe [clerk@bartonmills.net](mailto:clerk@bartonmills.net) 07724 737841

Chairman: Mr N. Horne 07590 672963

## 20/11/08.9 Sunnica

It was reported that the hard copy of the PEI Report has now been received.  
Cllr B Harvey confirmed the public consultation ends on 2<sup>nd</sup> December 2020.

## 20/11/08.10 Restructure of the River Lark

It was agreed to bring this item forward to the next agenda.

## 20/11/08.11 Agree co-option process for the December meeting

Following the resignation of an additional councillor it was agreed to co-opt two new councillors at the December meeting from the four candidates for had applied, as long as no more than 10 electors have requested an election.

## **20/11/09 Finance & Policies**

### 20/11/09.1 Parish Council Bank Balances and Reconciliation from list of Payments and Receipts

The clerk reported at 20<sup>th</sup> October when the last paper statement was received £1,738.33 was held in the current account and £31,181.13 in the deposit account.

### 20/11/09.2 Approve and authorise payment of invoices

| <u>Date</u> | <u>Payee</u>              | <u>Details</u>                    | <u>Net</u>      | <u>VAT</u>    | <u>Gross</u>    |
|-------------|---------------------------|-----------------------------------|-----------------|---------------|-----------------|
| 30-Oct      | J Coe                     | Salary (incl pay rise back pay)   | 459.28          | 0.00          | 459.28          |
| 30-Oct      | J Coe                     | Clerk expenses                    | 34.09           | 0.00          | 34.09           |
| 16-Oct      | Smith of Derby            | Clock repairs                     | 869.40          | 173.88        | 1,043.28        |
| 21-Oct      | PKF Littlejohn            | External Audit                    | 200.00          | 40.00         | 240.00          |
| 07-Sep      | Community Heartbeat Trust | Phone annual rent 1.10.20-1.10.21 | 60.00           | 12.00         | 72.00           |
| 07-Sep      | Community Heartbeat Trust | Annual support 6.10.20-6.10.21    | 126.00          | 25.20         | 151.20          |
| 05-Oct      | SALC                      | Payroll service                   | 45.00           | 9.00          | 54.00           |
| 31-Oct      | R Lewis                   | Barton Miller printing            | 26.16           | 0.00          | 26.16           |
|             |                           |                                   | <b>1,819.93</b> | <b>260.08</b> | <b>2,080.01</b> |

### Clerk Overtime

See attached to be paid along with salary at end of following month 2 £14.02 **£28.04**

### 20/11/09.3 Agree process to pay current month invoices

It was agreed the clerk would create the payments online for approval of two councillors.

### 20/11/09.4 Approve amended budget

It was agreed to bring this item forward to the next agenda.

### 20/11/09.5 Agree date of finance meeting

It was agreed to hold the finance meeting remotely on Zoom on Tuesday 17<sup>th</sup> November at 7:00pm

## **20/11/10 Parish Councillors reports (for information only)**

Cllr K Fuller reported that one of the goal nets was missing. It was agreed to purchase a new net if the net Cllr A Harji has it not the correct size.

The car boot meeting recently held was reported on, and it is hoped that they can all go ahead.

## **20/11/11 Barton Miller**

### Clerk page

Thank you to resigned councillor

Update on co-option

### Back page

Merry Christmas

Thank you for Remembrance Service

## **20/11/12 Items for future agendas**

Exception site update; river Lark restructure; draft budget; amended 2020/21 budget; co-option; tidy up of islands at Chestnut Close; play park quotes

**It was confirmed that the next Parish Council meetings would be the finance meeting on 17<sup>th</sup> November and the general meeting on 1<sup>st</sup> December 2020.**

**The meeting closed at 8:50pm**



J. Coe Clerk