

Barton Mills Parish Council

Clerk: Mrs Jadi Coe clerk@bartonmills.net 07724 737841

Chairman: Mr N. Horne 07590 672963

Minutes of the Meeting of Barton Mills Parish Council

held remotely on Tuesday 5th January 2021 at 7:30pm

Present: Chairman - Cllr N Horne, Vice Chairman - Cllr A Harji, Cllr R Lewis, Cllr K Fuller, Cllr. M. Colsey, Cllr S. Mullender, Cllr T. Newman, Cllr A Potts, District Cllr B. Harvey, County Cllr L. Busuttil, the clerk Jadi Coe and 1 member of the public

The Chairman Cllr N Horne welcomed everyone to the meeting.

Public Forum

The member of the public introduced himself to all in attendance, he stated that he hopes to be elected in the upcoming May 2021 County Council election.

21/01/01 Accept and receive apologies for absence

Apologies were received and accepted from Cllr C Miller

21/01/02 Declarations of members interests

Cllr A Harji item 8.1e

Cllr R Lewis item 8.1c

Cllr B Harvey declared a non-pecuniary interest on item 7, DC/20/2165/TPO

21/01/03 Minutes

The minutes of the Parish Council Meetings dated 1st December and 8th December 2020 were proposed and agreed that they were true records of the meetings held.

21/01/04 Police reports

-Police are appealing for information after a garage was broken into in Barton Mills. The garage on Mildenhall Road was broken into between 5pm Saturday 2nd January and 1pm Sunday 3rd January. A padlock on a side door was broken off. Gardening equipment and a pressure washer were stolen. Some of the items were found 'hidden' in a hedge, although a pressure washer is still missing.

-Cllr N Horne had been informed that a car had driven into the garden of a home on Mildenhall Road damaging a hedge and coming very close to the house. The driver of the car quickly reversed and left the scene heading towards Mildenhall. This has been reported to the police and on social media asking for witnesses

21/01/05 County and District Councillors report

Cllr Harvey reported on various local issues including locality budget, rough sleeping, county lines, fly tipping and business help for those affected by Covid-19.

Finally, he reported that a joint response with SCC, CCC, ECDC was submitted to Sunnica as part of their public consultation. A response from Sunnica is expected early Spring 2021.

Cllr L Busuttil reported on the proposed development west of Mildenhall which is now open for public consultation and he informed members of his concerns on the proposal, mainly Highways issues.

He also reported that it is hoped to begin Covid-19 vaccinations at the Jubilee Centre as early as the following week.

21/01/07 Planning and Environment

General & For Consideration:

DC/20/2090/HH – detached double garage and bin store at Rose Forge, Worlington Road, Barton Mills, IP28 7DX

It was proposed and agreed the Parish Council have no objections to the application and the proposal would enhance the property.

DC/20/0740/FUL Appeal Ref AP/20/0044/STAND for 1 dwelling at The Old Maltings, Barton Mills, IP28 6AA (application has been appealed)

It was proposed and agreed the Parish Council would make no further comment on the application and the Parish Council's original comment 'no objections' still stood.

DC/20/2183/HH - Single storey rear extension at Stable Barn, 26A The Street, Barton Mills, IP28 6AW

It was proposed and agreed the Parish Council have no objections to the application

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Tree Applications (for information only):

DC/20/2165/TPO

Proposal tree preservation order - one Horsechestnut (T1 on plan and on A1 on order) overall crown reduction by up to five metres, one Ash (T2 on plan and on A1 on order) fell, one Pear (T3 on plan and on A1 on order) overall crown reduction by up to three metres at 13 The Street, Barton Mills, Suffolk, IP28 6AW

Applications awaiting West Suffolk decision and pending appeals:

None

Decided/approved (for information only):

DC/19/2448/LB – Listed building consent for s subdivision of existing unit to create 2 self-contained flats and orangery on west elevation, at The Manor, Newmarket Road, Barton Mills, IP28 6BL – *approved 2nd December 2020*

DC/19/2447/FUL – Planning application, orangery on west elevation, at The Manor, Newmarket Road, Barton Mills, IP28 6BL - *approved 2nd December 2020*

DC/20/1568/HH – (i) two storey side extension (ii) single storey rear extension (iii) front porch (iv) alterations to front drive at 40 Church Meadows, Barton Mills, IP28 6AT (re-consultation now includes point – *approved 11th December 2020*

DC/20/1810/HH - a. Removal of dormer windows, re-tiling and insertion of rooflights b. Altered window openings, including installation of Juliet balcony c. replacement windows and doors d. render and boarding to external elevations e. porch to side elevation at Staunch House, The Street, Barton Mills, IP28 6AA – *approved 11th December 2020*

Parish Council Planning Policy

A need for a Parish Council Planning Policy or Statement was discussed.

A policy could include village vision going forward, what land is available and suitable, timeline of possible development, and type of development, this policy would be similar to a Neighbourhood Plan which other local parishes are currently putting together for their own parish.

It was also suggested a list of questions/points to help the Parish Council determine comments on planning applications in the village, e.g. access, infrastructure, appearance.

It was agreed to email the clerk with suggestions and ideas on what the statement or policy could contain and this can be collated in preparation for the next meeting.

21/01/08 Clerk's Report, Matters Arising from the Minutes of the Last Meeting and Correspondence

The clerk informed members that there were no matters to report on that are not included elsewhere on the agenda.

21/01/09 Parish Matters

21/01/9.1 Site and planning proposals

a) Exception site on Newmarket Road update

A new proposed Block Plan was received from Havebury and distributed to all members.

It is hoped that Havebury can submit a pre-application late January/early February, Comments from West Suffolk Planners would then be considered and then a public consultation could be held.

b) Suffolk County Council land proposal update

It was reported that the clerk contacted Rob Hancock at SCC as agreed at the December meeting stating:

The Parish Council would also like to inform you that they do not object in principle to the development on the SCC land but if you would like the Parish Council's support, we will require an updated site plan which is more likely to be accepted and commercially viable.

No response has been received. It was agreed to request an update each month

c) Land on Newmarket Road site proposal update

It was reported that the clerk contacted the land agent as agreed at the December meeting stating:

The Parish Council would agree in principal that the land could be developed as shown in the previously provided site plan, however the Parish Council would not like a high-density development and therefore ask that no more dwellings are included than are already on the draft site plan.

The land agent responded to this and asked for confirmation in writing and confirmed that no more dwellings would be added.

d) Update on site included in the West Suffolk Local Plan - land at the end of Grange Lane (WS015 and WS016)

It was reported the clerk responded to the Local Plan as agreed at the December meeting with the following comments:

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The Parish Council are against the inclusion of site WS015 and WS016 within the local plan. This Parish Council came to this decision based on that Grange Lane would not be able to support the additional traffic use which would come from any housing development on this land.

e) Update on site included in the West Suffolk Local Plan – land West of Church Lane (WS017)

It was reported the clerk responded to the Local Plan as agreed at the December meeting with the following comments:

The Parish Council support the inclusion of site WS017 within the local plan.

The Parish Council believe this is a reasonable site for housing development in the village as there is good access to the land from Church Lane or Newmarket Road

f) Update on site included in the West Suffolk Local Plan – land rear of 21 Mildenhall Road (WS018)

It was reported the clerk responded to the Local Plan as agreed at the December meeting with the following comments:

The Parish Council support the inclusion of WS018 within the local plan.

The Parish Council feel a low-density development would be reasonable for the site.

21/01/9.2 Maintenance of Assets

a) Lighting

It was reported that quotes had been requested to supply and install new street lights as identified by Cllr A Harji and Cllr K Fuller.

Once quotes have been received the Parish Council can determine an order of priority to replace street lights.

b) Play park

It was reported that the quotes agreed at the December meeting have now been accepted and once a delivery date for items from Proludic have been received Eastern Play Services can be informed to schedule the work.

21/01/9.3 Covid-19 update and issues in the Parish

The new government restrictions were discussed.

21/01/9.4 SID Rota

The rota was agreed to March 2021

21/01/9.5 Request to tidy islands at Chestnut Close and new Barton Mills sign

It was reported that the land owners, Suffolk County Council have given permission to install a sign as long as Suffolk Highways have no objections. Highways have been contacted but have not yet responded to the request.

The clerk was asked to contact the resident who offered funds to help tidy the islands with an update.

The clerk was also asked to contact Suffolk County Council and ask for an update on new concrete bollards to be erected on Newmarket Road, which were promised to a resident. Cllr N Horne would speak to the resident directly.

21/01/9.6 Restructure of the River Lark

Cllr S Mullender reported there would be no update until current government restrictions are lifted

21/01/9.7 Litter issues

It was reported to the Parish Council that residents had concerns of the amount of litter and waste behind the Waffle Shack and that a lot of litter had been picked from Golf Links Road by a volunteer.

Cllr T Newman agreed to take lead on tackling the litter issues in the village, and would report this to the relevant authorities, volunteers or clerk dependant on type and location of the litter.

21/01/10

Finance & Policies

21/01/10.1 Parish Council Bank Balances and Reconciliation from list of Payments and Receipts

The clerk reported that at date £3,016 was held in the current account and £26,681 in the deposit account

21/01/10.2 Approve and authorise payment of invoices

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>
30-Dec	J Coe	Salary (incl. 1 hr OT)	280.50	0.00	280.50
30-Dec	J Coe	Clerk expenses Cler	112.15	17.60	129.75
31-Dec	HMRC	k PAYE and NI	257.80	0.00	257.80
01-Dec	SCC	Allotment rent	65.00	0.00	65.00
14-Dec	Came and Came	Insurance	1,054.49	0.00	1,054.49
10-Dec	S Limmer	Gardening	25.00	0.00	25.00
31-Dec	SALC	Chairmanship Training	25.00	5.00	30.00
			1,819.94	22.60	1,842.54

Clerk Overtime

See attached to be paid along with salary at end of following month

4.5 £14.02 **£63.09**

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21/01/10.3 Review and amend 2021/22 budget following additional grant to be received along with the annual precept

The precept and 2021/22 budget was agreed at the December meeting but since then West Suffolk Council have informed Parishes that they will be receiving a one off Local Council Tax Support Grant along with the precept. Barton Mills will receive £237.00.

It was agreed to not amend the budget or precept amount and to accept the grant as well as the agreed precept.

21/01/10.4 Review, approve and sign precept form

The total income for the year from West Council would be £25,973, £25,736 from the precept and £237 from the grant,

It was agreed the clerk and chairman would arrange for this to be signed.

21/01/10.5 Agree annual charitable donations

It was agreed to make the following donations:

Good Neighbourhood Scheme	£150
Rainbow Club	£150
Suffolk Accident & Rescue Service	£150
Headway Suffolk	£150
Air Ambulance	<u>£250</u>
	£850

It was also agreed to make the following donation if it is confirmed that the organisation is still operational:

Citizens Advice Bureau	£150
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21/01/11 Parish Councillors reports (for information only)

Cllr K Fuller reported he has received several reports that horse riders continued to use the footpath between the Jubilee field bridges and Mildenhall Road.

21/01/12 Barton Miller

The co-editors of the Barton Miller have decided not to publish a February 2021 edition. The printing and distribution of the magazine would involve mixing of people and households, and asking the distributors to visit lots of houses, all against current government restrictions. They are hoping, if circumstances improve, to produce a March 2021 edition, for which they shall need copy by 20th February.

21/01/13 Items for future agendas

Social media

Planning Policy

Next meeting: 2nd February 2021



J. Coe Clerk