

Barton Mills Parish Council

Clerk: Mrs Jadi Coe clerk@bartonmills.net 07724 737841

Chairman: Mr A. Harji 01638 510251

Minutes of the Meeting of Barton Mills Parish Council

held in the Village Hall on Tuesday 4th February 2020 at 7:30pm

Present: Cllr. N. Horne, Cllr. K. Fuller, Cllr. J. Bye, Cllr. M. Colsey, Cllr. R. Lewis, Cllr. G. Flack

Also, present: Parish Council Clerk Jadi Coe, District Cllr B. Harvey, land agent for the Newmarket Road site and five members of the public

The Vice Chairman, Cllr. N. Horne welcomed everyone to the meeting in the absence of the Chairman

Cllr N. Horne offered the members of public in attendance to speak as part of the public forum

One member of the public queried whether the recent felled trees at the entrance to Church Meadows would be replaced. Cllr N. Horne, stated this was on the agenda for discussion.

20/02/01 Apologies for Absence

Apologies were received from Cllr A Harji, Cllr. S. Mullender, Cllr. C. Miller, and these were accepted.

20/02/02 Declarations of Members Interests

Cllr R. Lewis, stated he had a private interest in regards to item 9.1 Newmarket Road housing site, on the site as a whole but not the site that was solely to be used for an exception site.

20/02/03 Minutes

The minutes of Parish Council Meetings dated 7th January 2020 were proposed by Cllr K. Fuller as a true record of the meeting held, this was seconded by Cllr. G. Flack and all agreed. The minutes were signed by Vice Chairman N. Horne.

20/02/04 Police reports

None of relevance

20/02/05 County and District Councillors Report

District Cllr B. Harvey gave his monthly report which included giving details of Civil Parking Enforcement being introduced in the area from 6th April 2020; continuing issues with county lines and gangs operating in the area; update on Sunnica; changes to the taxi policy; and the action West Suffolk Council are taking to reduce the number of people sleeping rough.

Cllr. B. Harvey reported that he is receiving complaints from residents in regards to inconsiderate and dangerous parking on the housing developments on Worlington Road

Cllr B. Harvey passed on apologies from Cllr. Busuttil.

20/02/06 Planning and Environment

General & For Consideration:

DC/19/2448/LB – Listed building consent for a subdivision of existing unit to create 2 self-contained flats and orangery on west elevation, at The Manor, Newmarket Road, Barton Mills, IP28 6BL

Cllr R. Lewis proposed that the Parish Council have no objections to the application, this was agreed and the proposal was carried. (JC)

DC/19/2447/FUL – Planning application, orangery on west elevation, at The Manor, Newmarket Road, Barton Mills, IP28 6BL

Cllr R. Lewis proposed that the Parish Council have no objections to the application, this was agreed and the proposal was carried. (JC)

Tree Applications (for information only):

DC/20/0034/TCA – fell Yews at Middleview Manor, The Street, Barton Mills, IP28 6AW

Awaiting Forest Heath decisions and pending appeals:

DC/19/2244/HH – application for a detached two bay cart lodge at Brook House, The Street, Barton Mills, Suffolk, IP28 6AA

Cllr. R. Lewis reported that the applicants were dissatisfied with the planner officers' comments.

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Decided/approved (for information only):

None

20/02/07 Clerk's Report & Matters Arising from the Minutes of the Last Meeting (For Info Only)

The clerk reported the following:

- A telephone call had been received from David Curtis at West Suffolk Council who has proposed to replace the glass bins with a mixed glass bale (large bin). This would hold more glass and therefore require less frequent emptying which would reduce the carbon footprint and be more cost effective. It was agreed the clerk should obtain more information on the size of the bale and whether the current base would be large enough, and if not, would West Suffolk Council be responsible for this. (JC)
- An email had been received from the resident in Church Meadows who had previously requested a shield to be installed on a street light outside his home, stating that no shield had been installed but tape had been placed on the light to reduce the light into his home. The resident was satisfied with the outcome. K & M Lighting have reported there was confusion with the type of street light this was and that a shield cannot be installed, therefore they have blacked out the back of the light with tape, free of charge.

20/02/08 Correspondence

- An email from the secretary of the Good Neighbour Scheme had been received asking if the Parish Council would, with the Good Neighbour Scheme, hand deliver packs to new residents informing them of the Scheme and to possibly publish this on the Parish Council website. It was agreed that the clerk should respond stating this could go on the website, possibly along with a small bit in the Barton Miller directing residents to the website, but they were unable to help with the delivery of the packs to new residents. (JC)
- A letter was received from a resident who was requesting to use the village playing field for a charity dog show in September. Cllr. R. Lewis proposed that the resident is given permission to use the field, but to suggest that the football pitch is used for cars so that the dog areas are not on the football pitch, all agreed and the proposal was carried. The clerk is to inform the resident of the decision made and forward a playing field usage form for completion. (JC)
- A letter from Suffolk County Council was received along with a site plan for the SCC owned land on Church Lane. The plan included 8 affordable dwellings, along with 8 serviced plots for self-build properties up to 22 open market houses. SCC are intending to hold a pre-application meeting with the West Suffolk Local Planning Authority over the next 2 months. Following this, they would consult with the Parish as part of putting together a planning application. Cllr R. Lewis voiced his concerns within the letter; the affordable housing included in the proposal would be general affordable housing and not for local people; the entrance to the site does not belong to SCC; and the plan states that the Parish had requested that property's face away from the allotments to provide privacy, which is not correct. It was agreed that this should be discussed further at the next meeting and that prior to the next meeting Cllr. R. Lewis would draft a letter to SCC in response. (RL)

20/02/09 Parish Matters

20/02/09.1 Housing site on Newmarket Road update

The land agent for the site on Newmarket Road reported that the housing survey carried out two years ago is still valid, as they do not expire for three years, therefore, there is a need in the village for affordable housing. He reported he had spoken with a senior planner at West Suffolk who was confident the site met the exception site criteria. The land agent continued to report that it was more efficient to provide a housing association a whole package including a costed design rather than just giving the housing association the land, as this could delay the process. A member of the public voiced his concerns that the properties may not go to local people as had happened on the existing exception site on Church Lane. Cllr. R. Lewis informed the member of the public that Hastoe had not acted as they should have and that he felt Hastoe Homes should not be used in the future and the Parish Council along with the land agent should propose three associations who could be invited to meet the Parish Council at a later date. Cllr. R. Lewis proposed to accept the offer of land for an exception site only, free of charge, on the condition that properties built on the land are for people with local connections, and a housing association is to be decided at a future meeting. The proposal was carried following 4 votes in agreement and one-member abstaining.

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20/02/09.2 Maintenance of Assets

a) Lighting

- Cllr. R. Lewis reported that he had spoken with an ex councillor who arranged to move street light 110 in Bell Lane to a more suitable position. He now could report that the light and relocation site was not in front of the public house.
It was agreed to chase Pearce and Kemp to carry out the work. (JC)
- It was reported in a previous meeting that a quote to replace all bulbs to LED had been received. The clerk has since found that no quote was requested as the street light inventory was only agreed recently and the clerk has now requested quotes from Pearce and Kemp and K & M Lighting Services.
- It was also agreed that the clerk should chase SCC to repair the faulty street lights 102,103, 104 and light 65. (JC)

b) Other

- It was reported an email had been received from Chris Hall, the electrician who installed four AED's in the area including Barton Mills defibrillator. Chris recommends that the system earthing and RCD are inspected and tested which is standard practice for such installations. The cost to carry out this work would be £38.
It was proposed and agreed to accept the quote. (JC)
- It was also agreed to look into the cost of installing further defibrillator signs around the village. (JC)
- It was reported that the clerk has contacted West Suffolk Council again to see when the work to remove the dead trees at the entrance of Church Meadows would take place and this work had now taken place. Cllr N. Horne reported that several residents have requested new trees to be planted and there are concerns the debris remained on site.
It was agreed that the clerk should contact West Suffolk Council and ask if they have a tree replacement program and to clear the debris. (JC)
- It was reported that replacement dog bag waste dispensers were available at a cost of £6.00 net from an online supplier.
It was proposed and agreed to order three dispensers and 4000 bags. (JC)
- A resident made her aware that there is an issue with the latch on the electric meter box on the Football Clubhouse.
It was reported this would likely be the responsibility of the football club and Cllr. R. Lewis would look into this further (RL)
- A quote has been received from RH Landscapes to replace the matting at the entrance to the playing field in the sum of £1,222 net. Cllr. Harji had informed the clerk that the Burrell Trust had agreed at a recent meeting to help the Parish Council with the cost of this up to the value of £1,500. The Burrell Trust had also queried whether the size was large enough at 4m x 2m.
It was agreed that a few members should arrange to meet on site and re-access the area.
- A quote of £100 net had been received from R H Landscapes to clear the gullies by the Bridge.
It was proposed and agreed to accept the quote. (JC)

20/02/09.3 SID Rota

The rota was agreed until the end of March 2020, the clerk would provide all volunteers with an updated rota. (JC)

20/02/09.4 Substation update

Following a meeting with a representative from Savills it was reported that the terms could be amended from freehold to a 99year leasehold, and that the representative would find out whether any trees would need to be felled and whether the substation was a like for like replacement.

20/02/09.5 Scope textile bin update

It was reported the bin had yet to be installed.

20/02/09.6 Agree work and receive quotes for work on the play park

It was reported that a quote has been requested from RH Landscapes to replace the playpark matting but had not yet been received. R H Landscapes replied stating they believed the matting did not need replacing but the areas needed re-seeding.

It was agreed the clerk would get quotes to re-seed the areas with the suggestion to complete this over two visits so that only half of the play equipment was inaccessible at a time. (JC)

20/02/09.7 Receive SID data

No update.

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20/02/09.8 Update on clock repairs

It was reported that the clerk had forwarded the quote for the repairs to the Church at the request of the Chairman. The Parish Council had been informed that the Burrell Trust was unable to help fund any clock repair costs.

It was agreed to bring this item forward.

20/02/09.9 May 2020 car boot update

It was reported the clerk had contact the WI on January 11th informing them of the change in bank holiday date and whether they would like to hold the car boot on possibly Friday 8th May (if no event) or Sunday 10th May and they responded stating they would like to hold the car boot on Friday 8th May.

It was agreed that the WI could hold a car boot on 8th May 2020. (JC)

20/02/09.10 VE 2020 update

It was reported no one had contacted the clerk following the request for celebration ideas in the Barton Miller.

20/02/9.11 Mini Olympics update

No update

20/02/9.12 West Suffolk Area Forum

The next scheduled SALC Area Forums are Tuesday 10th March at The Elizabeth Tithe Barn and Tuesday 8th September at Freckenham Village Hall. The clerk reported she would likely attend the Forum in September and could pass back any relevant information. Cllr. N. Horne reported he may be able to attend the March meeting. (NH)

20/02/9.13 Sunnica update

It was reported an email had been received in regards to the Sunnica proposal which covers approximately 2600 acres between Chippenham and Snailwell to the West, Worlington and West Row to the East, with a connection to the National Grid at Burwell. The email asked that the proposal is discussed at our Parish Council meeting, including whether the Parish Council would join the alliance of Parish Councils directly affected by the Sunnica proposal, and/or thoughts of the idea of the Sunnica Solar Parish Council Alliance forming a sub-group of the RPA.

It was agreed that as Barton Mills Parish was not directly affected, then the Parish Council would make no comment. (JC)

A member of the public spoke of the reasons why residents in the surrounding villages are opposed to the proposal.

20/02/9.14 Allotment lease renewal

It was reported that the current lease agreement between the Parish Council and Barton Mills Allotment Association expires on 23rd March 2020.

It was agreed that the new lease would have the same terms as the current lease, however the annual rent would be inline with the rent between SCC and the Parish Council.

20/02/9.15 Agree 2020 meeting dates

The following remaining meeting dates for 2020 were proposed and agreed:

Parish Council Meeting dates: 3rd March, 7th April, 2nd June, 7th July, 8th September, 6th October, 3rd November and 1st December. (The meeting on 8th September would be held in the Church Rooms)

Annual Parish Council Meeting: 5th May

Extraordinary Parish Council Meeting: to be agreed if required

Annual Parish Meeting: Wednesday 20th May

20/02/09.15 Village Spring Clean

Cllr. N. Horne agreed to liaise with Parish Council chairman to organise an event as part of the Great British Spring Clean. It was also agreed the clerk would publish information about the event in the Barton Miller. (JC/NH/AH)

20/02/10 Finance & Policies

20/02/10.1 Parish Council Bank Balances and Reconciliation from list of Payments and Receipts.

The clerk reported at date £2,958.46 was held in the current account and £19,009.62 in the deposit account.

20/02/10.2 Cheques for signing and approval and to authorise payment of outstanding invoices.

The following cheques were proposed and agreed for payment:

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>	
31-Jan	J Coe	Salary	237.48	0.00	237.48	Chq 1728
31-Jan	J Coe	Expenses	33.24	0.00	33.24	Chq 1729
12-Jan	John Berrett	Plants	47.00	0.00	47.00	Chq 1730
31-Jan	Robert Lewis	Barton Miller printing	26.16	0.00	26.16	Chq 1731
			343.88	0.00	343.88	

20/02/10.3 Agree annual charity donations to be made

It was agreed to make the following donations:

Good Neighbourhood Scheme £150

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Rainbow Club	£150
Citizens Advice Bureau	£150
Suffolk Accident & Rescue Service	£150
Headway Suffolk	£150
Air Ambulance	£250
	£1,000

20/02/10.4 Agree Barton Miller paper donation

It was reported a church member had requested the annual donation of paper in return for the Parish Council clerk page printed be increased from £100 net.

The clerk stated that a Parish Council cannot donate money to a Church therefore if the Parish Council donated more paper than it cost for a page advert then the Parish Council would be donating to the Church. It was agreed to maintain the existing arrangement and that the Parish Council would pay for the clerk page by giving this in the value of paper at a net cost of £100.

20/02/11 Parish Councillors reports (for information only)

Cllr. K. Fuller reported he had noted a bench had been installed by the rover.

Cllr. R. Lewis reported that the hedge on Hassles Corner had not been trimmed back. The clerk stated this had been reported and SCC had contacted the residents, however she would request an update. (JC)

Cllr. K. Fuller reported the footpaths continue to be used by horse riders.

20/02/12 Items for future agendas

SCC land proposal

Exception site – Newmarket Road

Receive quotes for playpark re-seeding

Receive information on entrance to the playing field including alternative solutions

Great British Spring Clean

Bank mandate

Issue of horses using footpaths

Defibrillator signs

Substation

20/02/13 Agree Barton Miller clerk and back page

Clerk page:

Great British Spring Clean

Defibrillator reminder

Back page:

Good Neighbour Scheme

Coffee Caravan

The meeting closed at 9:45pm



J. Coe, Parish Council Clerk