

Barton Mills Parish Council

Clerk: Mrs Jadi Coe clerk@bartonmills.net 07724 737841

Chairman: Mr A. Harji 01638 510251

Minutes of the Meeting of Barton Mills Parish Council

held in the Village Hall on Tuesday 1st October 2019 at 7:30pm

Present: Cllr. A. Harji, Cllr. N. Horne, Cllr. C. Miller, Cllr. G. Flack, Cllr. K. Fuller, Cllr. S. Mullender, Cllr. R. Lewis
Also present: Clerk, Jadi Coe and 5 members of the public

The Chairman, Cllr. A. Harji welcomed everyone to the meeting.

Cllr A. Harji offered the members of public in attendance to speak as part of the public forum.

One member of the public introduced himself as the new owner of Middlefield Manor and informed every one of his intentions to turn the property back to a private house with the proposal to change the name back to Barton Hall, as it was known many years ago.

The members of the council thanked the gentleman for introducing himself and stated that they looked forward to seeing the development of the building.

19/10/01 Apologies for Absence

Cllr M Colsey

19/10/02 Declarations of Members Interests

Cllr A Harji, item 10.1 Update on Exception site for affordable home.

Cllr R. Lewis, item 10.1 Update on Exception site for affordable home.

Cllr R Lewis then went on to inform everyone on why he now declared an interest on this item and has not before: the estate agents that he owns, has been approached by a resident in Manor View whose property's views would be affected if the Parish Council agreed to the whole site originally offered by local land owners.

19/10/03 Minutes

The minutes of the Parish Council Meetings dated 3rd September 2019 were proposed as a true record by Cllr. Fuller and all agreed.

19/10/04 Co-opt new councillor

Cllr A. Harji informed members he has decided to postpone this item to the November meeting due to one of the two candidates being unable to attend the meeting and therefore not being able to have a brief informal meeting with the members prior to the public meeting.

19/10/05 Police reports

None

19/10/06 County and District Councillors Report

Cllr A. Harji read out the following report from District Cllr B. Harvey in his absence:

Good evening to you all my DC report this month is:-

1. *The West Suffolk Council Leader is Cllr John Griffiths*

2. *Main portfolio holders are:*

- | | | |
|---|----------|-------------------------------|
| <i>a. Deputy Leader & Housing</i> | <i>-</i> | <i>Cllr Sara Midway-White</i> |
| <i>b. Resources & Partnership</i> | <i>-</i> | <i>Cllr Sarah Broughton</i> |
| <i>c. Governance</i> | <i>-</i> | <i>Cllr Carol Bull</i> |
| <i>d. Regulatory</i> | <i>-</i> | <i>Cllr Andy Drummond</i> |
| <i>e. Families & Communities</i> | <i>-</i> | <i>Cllr Robert Everitt</i> |
| <i>f. Growth</i> | <i>-</i> | <i>Cllr Susan Glossop</i> |
| <i>g. Leisure, Culture & Community Hubs</i> | <i>-</i> | <i>Cllr Jo Rayner</i> |
| <i>h. Operations</i> | <i>-</i> | <i>Cllr Peter Stevens</i> |

3. *The first round of consultation for the proposed Sunnica Solar farm has now closed. There has been joint WS / SCC submission which are available via the planning portal. The next stage in this process will be for Sunnica to respond to these submissions. Once this is received, I will be in a position to advise further. The planning*

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portal number is: - DC/19/0472/EIASCO – The joint SCC/WS Consultation Response dated 11th April 2019 has now been issued.

We have received an updated Sunnica Energy Farm proposal for land which has slightly changed for the original issued.

The September briefing note has been copied to all Parishes accordingly.

4. As you may have seen in the local press WS have setup a Rural task Force and have requested that local residents complete the survey shown at:
Residents please take part at <https://www.smartsurvey.co.uk/s/ruralprioritiesresidents/>. Hard copies are also available to pick up at council offices and on request policy@westsuffolk.gov.uk 01284 757633.
Organisations and business, please take part at <https://www.smartsurvey.co.uk/s/ruralprioritiesorganisations/>
This survey has now closed (30th September 2019) and we await the summary report.
Thanks to Residents who have taken part in this survey and attended these briefing meetings.
5. The process for Planning application reviews has changed slightly. It is now very important if Residents or PC's do have any concern's to ensure that these are raised to the appropriate Planning Case officer with copies to myself at: brian.harvey@westsuffolk.gov.uk or on my mobile – 07801-472461 in order that I can present these issues at the "Revised Delegation Panel meetings".
6. I have sent out to all Parish Clerks requesting (Manor Ward) that they update their settlement matrix and ranking. This is to ensure that the Planning Officers have the correct data recorded before we go forward. 2019 -2042
As many of you well know we still have a short fall in our current housing stock. When you take into account those construction projects already approved, we will still have a shortfall of 6000 throughout West Suffolk to be constructed by 2042.
7. At the recent Full council meeting approval was given to the Single-Issue Review (SIR) of core strategy Policy CS7 which has been approved by the Governments Planning Inspector. Report No COU/WS/19/007.
8. In addition, the Site Allocation Local Plan (SALP) was reviewed and approved by the Planning Inspector for Adoption. Report COU/WS/19/008
9. The Final Business case for the new Western Way Development which had been the subject to review by Residents and Councillors was approved at the meeting.
Report COU/WS/19/009.
10. A notice of Motion was raised concerning the Environmental Emergency and global warming. This motion was referred to Full Cabinet due to the financial implication which maybe incurred.

19/10/07 Planning and Environment

General & For Consideration:

DC/19/1445/ADV – application for advertisement consent, 1 non-illuminated doubled sided v shape structure. Cllr. K. Fuller proposed to object to the application on the basis that the sign is sited in a dangerous position as it is a distraction to passing vehicles.

All were in favour except Cllr. R. Lewis who abstained, therefore the proposal was carried.

DC/19/1896/HH – single storey side extension to form annexe (following demolition of existing detached garage and outbuilding) at 12 Bell Lane, Barton Mills, IP28 6AJ

Cllr R. Lewis proposed that the Parish Council had no objections to the application, all agreed.

Tree Applications (for information only):

None

Awaiting Forest Heath decisions and pending appeals:

None

Decided/approved (for information only):

SCC/0063/19F – install and use of washing plant for the recycling of inert waste with associated access onto the highway. - Approved

19/10/08 Clerk's Report & Matters Arising from the Minutes of the Last Meeting (For Info Only)

The clerk informed members she had a telephone call from Christos at Highways England asking to meet with the members of the council to discuss future plans for Fiveways and the A11 at 6:00pm on Monday 28th October.

Cllr S. Mullender voiced his concerns if the central reservation areas were closed, and asked if the Parish Council were in the same view, then the Parish council should state this.

It was agreed to accept the invite to the meeting and that the clerk would book the Church Rooms or the Village Hall. (JC)

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It was also agreed that the clerk should ask Christos asking for an agenda and permission to invite a representative from local group S.A.F.E (Safety at Fiveways Essential)

The clerk reported she has now been informed by Suffolk Highways that a Parish Council does not need to apply for a license to install a sign on a Highway. If the Parish Council wish to install a sign and a pole is available, then Suffolk Highways would appreciate a photo and map location, in order to see how they can help us. If there is no pole available there may be a charge to the Parish Council for this. Utility companies tend not to allow their poles to be used for such signage.

Cllr. C. Miller agreed to check whether there were any available poles at Church Lane Close and send relevant photos to the clerk to action. (CM)

19/10/09 Correspondence

The clerk reported she had received the following correspondence:

Email correspondence has been received from a resident living at Church Meadows, who was not happy with the Parish Councils decision to not install a canopy on the street light outside their home. The resident has continued to state how their sleep is affected by the light and their concerns that having the lights on all night is a waste of energy. The resident would like to have the light turned off over night or a canopy/shield installed on the street light to minimise the light entering their home.

The clerk also stated she had spoken with an ex councillor, who had informed her that the Parish Council had decided some time ago that the majority of the lights in the village would remain on all night, the exception being some newly installed LED lights which are dimmed at midnight.

Cllr. N. Horne informed members he has looked at this light and felt a canopy or shield would benefit the residents.

The option to turn off all street lights over night was discussed but members felt this would be costly.

It was agreed that the clerk would obtain quotes for a shield or canopy and to contact the resident stating this. (JC)

A follow up email had been received from resident who has concerns about the safety on Hassles corner and the footpath between Mildenhall Road and the Jubilee fields in Mildenhall. The clerk reported she had responded stating the Parish Council are looking to keep the footpath as well as others in the village better maintained at the expense of the Parish Council. She also stated she forwarded the response from Suffolk Highways stating they did not have the funds to put any safety measures in place as this Highway is not deemed dangerous and therefore is not a priority and that she would chase the local warden to look into getting the missing sign replaced. The clerk continued stating she had informed the resident that the Parish Council are looking into applying for a license to install a sign on a public Highway.

It was agreed that the clerk would chase to have the fallen sign replaced. (JC)

19/10/10 Parish Matters

19/10/10.01 Update on exception site scheme for affordable homes

Cllr A Harji and Cllr R. Lewis left the meeting.

Vice Chairman Cllr. N. Horne took the Chair of the meeting.

Cllr. N. Horne reported that Isobel from Hastoe Homes has spoken with the land owners of the site backing onto Manor View, and they may consider selling the smaller site but want to ensure the Parish Council are committed to this piece of land. Isobel has put this site to architects to draw a plan and establish how many properties could be built on the site.

The land owned by West Suffolk Council next to the protentional exception site was discussed and it was agreed that it could be purchased by Hastoe Homes to use as part of the development.

Cllr S. Mullender informed the Parish Council members that Cllr. R. Lewis had an informal meeting scheduled with a planner in the week and that he intended to ask if planners would be likely to agree to an exception site on the piece of land on Newmarket Road which has been offered to the Parish Council. This follows Isobel stating that in her professional opinion, the site would not be approved as it did not butt up to the settlement boundary. Cllr S. Mullender felt this option needed to be looked into further.

Cllr. N. Horne voiced his concerns that the Parish Council were not moving forward as at each meeting an alternative is discussed which has caused delays in decisions being made.

Cllr. C. Miller proposed the following:

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- If the planner felt the site on Newmarket Road would not be approved then, to go back to Isobel and ask her to contact land owners backing onto Manor View and inform them the Parish Council are committed to the site and would like to proceed if they would agree.
- If the planner thought that the site on Newmarket Road may be approved then the Parish Council should contact Isobel asking her to pursue this option further and inform her of who the planner was.

All agreed and the vote was carried.

19/10/10.02 Maintenance of Assets

a) Lighting

None

b) Other

Cllr. N. Horne reported he had received the annual playground inspection report and that this had flagged several areas that required work. It was agreed the clerk would circulate the report to all members and Cllr. N. Horne and the clerk would liaise to draft a list of work required in order to obtain quotes to carry out the work. (JC/NH)

19/10/10.03 SID Rota

The rota was agreed to early December, and the clerk agreed to forward updated rota to all volunteers. (JC)

19/10/10.04 Substation update

The clerk reported that a local resident who had stated he was still willing to help the Parish Council with legal advice had stated that the offer still stood and therefore she had sent the resident an updated Head of Terms. She is waiting for a response.

The clerk reported Bendall and Sons required £100 payment on Account and that this payment is for approval at tonight's meeting.

19/10/10.05 Agree a plan to maintain footpaths in the Parish and receive quotes for work

The clerk reported she has written a letter to the land owner whose land boundary meets Worlington Road footpath and asked if they would keep vegetation cut back to ensure the footpath could be used safely. She also reported that she was awaiting quotes from RH Landscapes, Clover Landscapes and Tilbrook Landscapes for the maintenance of the various footpaths but had received a quote from DM Tree and Landscapes who would charge £425 plus VAT for a day's work

Cllr. R. Lewis agreed to inform the clerk of residents addresses whose property boundaries meet the public footpath between The Street and Newmarket Road, in order for the clerk to send letters asking that any vegetation is not to encroach the public footpath so pedestrians can use the footpath safely. (RL/JC)

It was agreed that the clerk should also chase Worlington Parish Council as to whether or not they will maintain the part of the footpath from Station Road to Worlington Road that falls in their Parish. (JC)

19/10/10.06 Arrange meeting date to organise 2020 Car Boot sales

It was agreed that the clerk would arrange to book the Church Rooms and invite the Village Hall committee, Allotment Society, Barton Mills Football Club, The Preservation Trust and the Womens Institute to the meeting. (JC)

19/10/10.07 Agree arrangements for Remembrance Sunday including purchase of Poppy Wreaths, booking of Village Hall and refreshments for the reception following the ceremony

The following was agreed:

The clerk to book the Village Hall from 9:00am to 2:00pm (JC)

Cllr A. Harji would organise the wreaths at a cost of £60 and to obtain wine from local resident (AH)

Cllr C. Miller to arrange other beverages and snacks and to possibly approach Greggs bakery asking if they would donate any food. (CM)

Cllr C. Miller and Cllr A. Harji would set up the hall along with any other councillors who were available. The clerk could ask for volunteers to help via the Barton Miler clerk page.

19/10/10.08 Agree future councillor training

It was agreed Cllr. N. Horne would attend the Chairman and Leadership course held by SALC in February 2020 at a cost of £120 plus VAT.

19/10/10.09 Receive details of the West Suffolk District Council land for sale on Church Lane

The Parish Council discussed the use of the land and the possibility of the Parish Council purchasing the land or Hastoe Homes purchasing the land to use as part of the exception site development.

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It was agreed the clerk would ask West Suffolk Council if they could temporary put a hold on the sale of the land and remove it from the market until the Parish Council agree whether they would like to purchase the land if Hastoe Homes do not. (JC)

19/10/10.10 Report on speeding issues on Worlington Road

The clerk reported a concerned resident had contacted her in regards to advice on applying for appropriate speeding restrictions on Worlington Road, this follows the report of an accident involving a vehicle and a parent who was with their child on the Zebra crossing

It was agreed that the data from the SID would need to be obtained to determine if there was a problem and how to act on this.

19/10/10.11 Appoint member responsible for downloading SID data.

Cllr. C. Miller offered to contact an ex resident to obtain the software to download data from the SID. (CM)

19/10/11 Finance & Policies

19/10/11.01 Parish Council Bank Balances and Reconciliation from list of Payments and Receipts.

The clerk reported that at 20th September 2019 £22,006.10 was held in the deposit account and £5,215.64 in the current account.

19/10/11.02 Cheques for signing and approval and to authorise payment of outstanding invoices.

Cllr. C. Miller proposed to approve the following cheques for payment:

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>	
30-Sep	J Coe	Salary	237.48	0.00	237.48	Chq 1688
30-Sep	J Coe	Expenses	40.11	0.00	40.11	Chq 1689
01-Oct	Bendall & Sons	On account (substation)	100.00	0.00	100.00	Chq 1690
05-Oct	HMRC	Clerk PAYE and NI	210.40	0.00	210.40	Chq 1691
06-Sep	SCC	Street light maintenance	1,185.86	237.17	1,423.03	Chq 1692
30-Sep	Robert Lewis	Barton Miller printing	26.16	0.00	26.16	Chq 1693
24-Sep	RL PC	Cllr training	120.00	0.00	120.00	Chq 1694
19-Sep	West Suffolk DC	Election expense	21.34	0.00	21.34	Chq 1695
29-Sep	S Limmer	Gardening	25.00	0.00	25.00	Chq 1696
1-Oct	RH Landscapes	Grass cutting	400.00	80.00	480.00	Chq 1697
			<u>1,966.35</u>	<u>237.17</u>	<u>2,203.52</u>	

Clerk overtime for the month of September of 3 hours at £12.37 per hour was also approved.

19/10/11.03 Agree Fixed Asset Schedule detailing assets values for insurance purposes.

It was agreed that the clerk would inform the insurers of the asset value as detailed on the asset register which was circulated to all members prior to the meeting. (JC)

19/10/11.04 Agree revised budget.

Cllr R. Lewis proposed to accept the revised budget and all agreed. The amendments made were as follows:

- moving £1000 budgeted for football pitch works to grass cutting
- adding £500 donation from the 100Club to help fund the new car park light
- add new item, Village Hall car perk works with a budgeted expense of £500

12. Parish Councillors reports (for information only)

None

13. Items for future agendas

Exception site update

Substation update

Playground works requires

Footpath update

SID data

Final arrangements for Remembrance Sunday

Update on land owned by West Suffolk Council

Agree quotes to install street light canopy

Confirm Car Boot sale meeting date

14. Agree Barton Miller clerk and back page

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Clerk Page – ask for volunteers to help set up the village hall on Remembrance Sunday and a brief reminder of the day

Back page – Remembrance Sunday
Rural Coffee Caravan

Cllr C. Miller stated she would publish on Facebook the Coffee Caravan details and Remembrance Sunday details

The date of the next meeting was confirmed as Tuesday 5th November 2019

The meeting closed at 9:03pm



J. Coe Clerk