

Barton Mills Parish Council

Clerk: Mrs Jadi Coe clerk@bartonmills.net 07724 737841

Chairman: Mr A. Harji 01638 510251

Minutes of the Meeting of Barton Mills Parish Council

held in the Village Hall on Tuesday 4th June 2019 at 7:30pm

Present: Cllr A. Harji, Cllr. C. Miller, Cllr. P. Boura, Cllr. G. Flack, Cllr. N. Horne, Cllr. R. Lewis, Cllr. K. Fuller
Also Present: Clerk, Jadi Coe, 3 members of the public

Cllr. A. Harji welcomed everyone to the meeting.

Members of the public were given the opportunity to speak on any matters, but the offer was declined.

19/06/01 Apologies for Absence

Cllr. S. Mullender

19/06/02 Declarations of Members Interests

Cllr. A. Harji item 10.1, site for affordable housing.

19/06/03 Minutes

The minutes of the Parish Council Meetings dated 7th May 2019 were proposed as a true record by Cllr. P. Boura and all agreed.

19/06/04 Co-opt new councillor

It was proposed to co-opt Michael Colsey to fill the vacancy on the Parish Council, all agreed and Cllr. M. Colsey was welcomed to the table. Cllr M Colsey and the clerk signed declaration of acceptance of office.

19/06/05 Police Matters

None of relevance

19/06/06 County and District Councillors Report

The clerk reported Cllr. B. Harvey had sent his apologies and had not heard from Cllr. L. Busuttill.

19/06/07 Planning and Environment

General & For Consideration:

Tree Applications (for information only):

DC/19/1036/TCA – trees in Conservation Area at 29 The Street, Barton Mills, IP28 6AA

Agreed no comment

Awaiting Forest Heath decisions and pending appeals:

DC/18/1567/FUL – planning app. For two dwellings on AWA Site, Church Meadow, Barton Mills, IP28 6AR
- pending at 30.5.19

DC/18/2191/FUL – planning app. For 1 self contained two bed unit at 35 The Street, Barton Mills, IP28 6AA
- pending at 30.5.19

Decided/approved (for information only)

None

19/06/08 Clerk's Report & Matters Arising from the Minutes of the Last Meeting (For Info Only)

The clerk reported she had reported the overgrown footpath between Mildenhall Road, Barton Mills and the Jubilee field, and SCC had responded stating this is due to be cut very shortly.

A member of the Parish Council then stated that the footpath between the Jubilee field and Old Mill Lane was also overgrown and it was agreed that the clerk would also report this. (JC)

19/06/09 Correspondence

The clerk reported that she had been informed that in the gravel around the edges of the peace garden was full of weeds.

It was agreed to ask RH Landscapes to carry out this task of de-weeding the area and the rest of the car park. (JC)

The clerk reported of an email received over concerns of the ditch alongside the footpath to Mildenhall and that she had responded stating this was owned by a private land owner and would bring this to the attention of the councillors at the next meeting. It was agreed the clerk should contact the land owner and request that this be cleared. (JC)

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19/06/10 Parish Matters

19/06/10.01 Site for affordable housing and agree need and quote for digital map of village

Cllr. A Harji left the meeting.

The clerk reported she had heard from Isobel at Hastoe Homes who informed her she had not heard back from planners in regards to site 5, but her feeling is the planners would still not support this site. The SCC site, will not be an exception site scheme as this is outside planning policy and therefore likely to be rejected by planners.

Isobel's opinion regarding the SCC site is to write a letter asking if they would now consider the Parish Councils proposal of selling a small piece for affordable homes only, however as SCC have not formally put their plans to West Suffolk Council, SCC do not know of the outcome. It could therefore be another 6 months before SCC formally request development and therefore, they will also not know whether they are in a position to sell Hastoe a small piece only until that time too.

It was thought that from the information from Isobel that SCC may have not put the piece of land off Church Lane in the recent call for sites and in turn may mean that West Suffolk Council will not support SCC plans.

It was agreed to contact SCC via Isobel stating that the Parish Council have been informed that their plans for the land off Church Lane may now not be pursued and would SCC now consider selling Hastoe Homes a small piece for affordable homes only.

It was agreed prior to sending the letter to ask Isobel whether there were any other contacts at SCC other than Brian Prettyman, that the letter could be forwarded to, this in turn could determine the letter content.

Cllr. K. Fuller asked if there was still need for affordable homes in the village as the survey carried out was over two years ago. It was discussed and agreed the need for affordable homes would be likely to have increased rather than diminished.

A member of the public queried if a resident of an affordable home purchased the home could they then sell this to anyone meaning the homes were no longer for local people and asked if 12 homes were built and less than 12 potential tenants came forward would these then go to the general housing waiting list. Cllr. P. Boura informed the member of the public that they can only buy up to 80% and if they wish to sell the percentage then this would be sold back to the Housing Association not on the general market. It was stated that the order of priority for the allocation to tenants will be confirmed by the planners but those with a Barton Mills connection will have first priority.

The member of the public also asked whether SCC would consider the corner plot (site 12 of the original sites identified) of the land off Bell Lane. It was agreed to ask Isobel her thoughts whether this could also be re-considered by the planners. (JC)

It was agreed not to purchase a digital map of the village at this time.

Cllr. A. Harji rejoined the meeting

19/06/10.02 Maintenance of Assets

a) Lighting

Cllr. P. Boura reported a quote had been received from K & M Lighting for the lights in the Village Hall Car Park. £250.00 to supply and fit LED lantern and £468.07 to remove and dispose of existing floodlights and supply and fit Slim LED flood lights. A quote had also been received from Pearce and Kemp in the sum of £785 plus VAT.

Cllr. P. Boura proposed to accept quote from K & M Lighting, all agreed. (JC)

It was agreed to decide at the next meeting the times the street light would be dimmed.

Cllr. P. Boura is to show Cllr. K. Fuller the lights in the village so that he is aware of the different lights once Cllr. P. Boura resigns from the Parish Council. (PB/KF)

b) Other

Cllr P. Boura reported a quote from Proludic had been received for the roundabout replacement parts and the swing bearings totalling £603.68 plus about £60 delivery plus VAT. It was agreed to accept this quote and if the materials arrived quickly Cllr. P. Boura would attend to the fitting of the parts. Cllr. P. Boura agreed to accept quote. (PB)

Cllr. P. Boura reported the Basketball net had disappeared and that the net cost of replacing this was £3.20 from Mark Harrod with a £7 delivery charge. It was agreed to purchase two nets (JC) and Cllr. N. Horne would fit one and store one, once they were delivered. (NH)

Cllr. P. Boura reported that every two years work is required on the playing field including sanding, painting and the cleaning of benches, wooden posts and play equipment of the playing field and that she provided the

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materials to carry out the work. It was proposed by Cllr. K. Fuller to accept quote from handyman P. Cumber if the quote for the works was less than £300.00, all agreed.

19/06/10.03 SID Rota

The rota was agreed until the end of July and the clerk would circulate this to the volunteers. (JC)

19/06/10.04 Highways meeting plan

The meeting is to be held on 18th June at 6:30pm in the Church Rooms, the meeting is a private meeting between Highways, SCC, the Parish Council, District Councillor B. Harvey and County Councillor L. Busuttil. It was agreed the clerk would attend the meeting and create an informal agenda and write up informal minutes. (JC)

19/06/10.05 Matters arising from Annual Parish Meeting

None

19/06/10.06 Use of field as carpark update

It was agreed less vehicles were using the field when the carpark had space available and therefore keeping the gate closed was acting as a deterrent.

19/06/10.07 Substation on Village Green, receive head of terms and confirm solicitor

It was reported the heads of terms stated detailed income of £750.00 and Savills have asked the Parish Council for details of the Parish Councils solicitor appointed. It was agreed that the Parish Council would like the figure of £750.00 increased and Cllr. K. Fuller offered to find out details of amounts received by other Parish Councils for installation of substations on their land. (KF)

It was reported that two solicitors who are also residents in the village had informally offered their services to act as solicitor for the Parish Council, it was agreed that the clerk would ask for this offer to be formally agreed and that a solicitor would be appointed at the next meeting. (JC)

19/06/10.08 Speeding on Church Lane Close update

The clerk reported a letter had been sent out with the Barton Miller as agreed at last month's meeting. Since these were sent a resident had emailed the clerk stating the following, 'the offending vehicles were mainly delivery drivers and large white vans. It is impossible to safely drive down the Close faster than 5mph due to the parked vehicles on the side of the road, residents also use the road as a path so we are all very aware of the speed we drive.'

19/06/10.09 Football Coaching feedback and agree future coaching sessions

Cllr. C. Miller reported an email had been received from Sporting 87 stating a good attendance on both days despite the poor weather on Tuesday and that the sessions were mainly attended by children who were inexperienced, which proves encouraging, as in their opinion gives value to the sessions.

The clerk reported £421 funds remained for further football coaching. It was agreed to hold two further sessions in the October half term and possibly further sessions in the Easter 2020 holidays. The clerk to book the sessions and arrange use of the village hall toilets. (JC)

19/06/10.10 Handover of Cllr. P. Boura roles

Cllr. P. Boura reported it was likely that the July meeting would be her last and the following tasks undertaken by Cllr. P. Boura were handed to the following councillors:

Village Hall Key Collection for Parish Council Meeting – Cllr. C. Miller

Printing of Barton Miller covers – Cllr. R. Lewis

Charging of SID batteries – to bring forward to the next meeting

Barton Miller back page design – Cllr. N. Horne

General maintenance of playing field, including supervision of work carried out and purchasing materials – Cllr. K. Fuller

Maintenance of Rat trap by the recycling bins next to the Football Pavilion – it was agreed this should be contracted out and the clerk to contact AIM for a quote (JC)

Chearing small dead tree near the corner of the playing field – Cllr. G. Flack

Maintenance of gravel turning area – Cllr. G. Flack

Checking of trees and instructing Sarah Limmer of work required – Cllr. N. Horne

Emptying stump in the car park – Cllr K. Fuller

Liaising with the Coffee Caravan including booking of the VH toilets – Cllr. C. Miller

19/06/10.11 Agree shingle re distribution

The clerk reported she had contacted Mark Hayward and requested a quote for this work, Mr Hayward has been to look at the carpark and hopes to get a quote to the Parish Council in the next week.

19/06/10.12 Confirm need of a Parish handyman

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It was agreed at the present time a handyman was not required due to the maintenance of the play equipment will be carried out professionally and Sarah Limmer was helping with gardening maintenance.

19/06/11 Finance & Policies

19/06/11.01 Parish Council Bank Balances and Reconciliation from list of Payments and Receipts

The clerk reported £10,805 was held in the current account and £25,002 in the deposit account at 20th May 2019

19/06/11.02 Approve cheques for signing

The following cheques were proposed by Cllr. K. Fuller to approve for payment, all agreed:

Date	Payee	Details	Net	VAT	Gross	
31-May	J Coe	Salary and Overtime	291.92	0.00	291.92	Chq 1654
31-May	J Coe	Expenses	79.50	7.59	87.09	Chq 1655
31-May	Pamela Boura	Expenses	49.04	0.00	49.04	Chq 1656
31-May	Robert Lewis	Expenses	15.00	0.00	15.00	Chq 1657
29-May	RH Landscapes	Grass cutting	400.00	80.00	480.00	Chq 1658
29-May	Sporting87	Football coaching	221.00	0.00	221.00	Chq 1659
01-Jun	K & M Lighting	Maintenance	6.66	1.33	7.99	Chq 1660
			1,063.12	88.92	1,152.04	

Clerks overtime of 11 hours at her hourly rate was approved to be paid along with her salary at the end of June.

19/06/11.02 Agree and sign change of bank signatories to include new councillors

Cllr. C. Miller intends to complete mandate and provide for signing at the next meeting. It was agreed that once Cllr. C. Miller completes the mandate, the clerk would arrange with Cllr. M Colsey to arrange mandate completion for himself. (CM/JC)

19/06/11.03 Agree and sign DD form for payment of monthly lighting maintenance to K & M.

The form was completed stating monthly payment of £7.99 beginning on 1st July 2019. Cllr. P. Boura proposed to approve and sign form. The form was signed and the clerk to send to Lloyds Bank. (JC)

19/06/11.04 Agree Finance meeting date

It was agreed to arrange this via email.

19/06/12 Parish Councillors reports (for information only)

Cllr. P. Boura reported she had easily resolved a recent issue with a resident's bin.

Cllr. K. Fuller reported that white lines at Grange Lane had not been painted since the resurfacing of the roads, a road works sign remained in Grange Lane, and issues with the man hole covers on The Street since the road was resurfaced. It was agreed the clerk would report these issues. (JC)

19/06/13 Items for future agendas

Update on exception site scheme update for affordable homes

Agree substation head of terms and appoint solicitor

Shingle in village hall car park

Allotment Head of terms

Appoint councillor to charge SID batteries

Highways meeting update

Agree time to dim new street light in car park

Confirm grant for lighting from 100 Club

Agree quote for Rat trap maintenance by recycling bins

19/06/14 Agree Barton Miller clerk and back page

Back page:

Coffee Caravan

Thank you Cllr P. Boura

Clerk page:

Thank you to Cllr. P. Boura

Welcome Cllr. M. Colsey

Highways meeting brief write up

The meeting closed at: 9:02

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