

Barton Mills Parish Council

Clerk: Mrs Jadi Coe clerk@bartonmills.net 07724 737841

Chairman: Mr A. Harji 01638 510251

Minutes of the Meeting of Barton Mills Parish Council

held in the Village Hall on Tuesday 5th February 2019 at 7:30pm

Present: Cllr. F. Lewis, Cllr K. Fuller, Cllr N. Horne, Cllr R. Lewis, Cllr S. Mullender, Cllr P. Boura, Cllr C. Miller, Cllr G. Flack

Clerk, Jadi Coe, District Cllr B. Harvey and three members of the public

Vice Chairman Cllr. F. Lewis welcomed everyone to the meeting.

19/02/01 Apologies

Cllr Amin Harji

19/02/02 Declarations of Members Interests

Cllr F. Lewis, items 9.5 Village Hall Lights and 10.4 Finance Payments

19/02/03 Minutes

The minutes of the Parish Council Meeting dated 2nd January 2019 were proposed as a true record by Cllr. K. Fuller and all agreed. These were then signed by Vice Chairman Cllr. F. Lewis

19/02/04 Police Matters

The clerk reported an email stating the following had been received and that this had previously been circulated via email.

Officers are appealing for witnesses after an attempted aggravated burglary in Mildenhall. The incident took place on Tuesday 29th January, at around 11pm on Bunbury Avenue in the town. A man knocked at the front door of a property and tried to barge into the house when the door was opened. It is reported that he had a knife. However, the occupants of the house, a man and a woman, managed to close the door on the suspect preventing him from entering and he left. Two other men were waiting outside the house during the incident. Nothing was stolen and nobody was harmed. The suspect is described as a white man, 20-25 years of age, around 6 feet tall, with short scruffy hair, a goatee beard, tattoos on his arm and spoke with a local accent.

Witnesses or anybody with any information are asked to call Bury St Edmunds CID on 101, quoting reference 5817/19 or use the online crime reporting link - <http://www.suffolk.police.uk/contact-us/report-something>

19/02/05 County and District Councillors Report

Cllr L. Busuttill sent his apologies.

Cllr B. Harvey reported the following:

- Forest Heath will increase the council tax in conjunction with the police precept, although the amount has not been finalised
- Forest Heath have now agreed new Hire Vehicle fares and these came into force on 1st February 2019
- The shadow Council are taking over more and the last Forest Heath District County meeting will be held on 20th March 2019
- All persons on the Housing Register in the Forest Heath area must re-register to remain on the housing list and to hold their current position on the list.
- Unfortunately, County Lines are operating in our area and if you have any concerns to ring 101.

It was agreed to bring forward item 9.02

Cllr B. Harvey reported he had attended a Suffolk County Council Property Board meeting on 30th January 2019 along with Cllr. L. Busuttill to discuss the land owned by Suffolk County Council on Church Lane for an Affordable Housing site and to put forward Barton Mills Parish Council views to SCC.

At the meeting SCC stated they want to obtain the highest value possible for their land and felt this would only be achieved if the site was developed as a combined project. SCC believe this would not happen if they sold the piece requested by the Parish Council/Hastoe homes only and at a later date developed the rest of the site as the requirement for more social housing would result in SCC getting less value for the site.

Members were disappointed with this as at the initial meeting in October with Brian Prettyman from SCC, Mr Prettyman did not state this and only asked if the Parish Council had thought about this and would the PC consider

Barton Mills Parish Council

Clerk: Mrs Jadi Coe clerk@bartonmills.net 07724 737841

Chairman: Mr A. Harji 01638 510251

this. The PC did but realised this was not in the best interests of the village and that the two sites/projects would not work alongside each other due to the land being outside the settlement boundary.

Some members also believed that Cllr. B. Harvey and Cllr. L. Busuttill had not put the PC thoughts to SCC as the points made were not answered, Cllr B. Harvey assured the PC that they were there to represent the PC with the parish's best interests and stated all present at the meeting had a copy of the Parish Council view points.

Cllr B. Harvey was aware that Brian Prettyman from SCC and Isobel from Hastoe Homes had a meeting the previous week and would enquire the outcome of the meeting and pass on to the clerk.

It was agreed to wait to hear from Isobel at Hastoe Homes in regards to the meeting with SCC and then to agree at the next meeting whether to pursue negotiations with SCC, negotiate with land owners previously prepared to sell land on Church Lane backing onto Manor View or seek other land that could be used for affordable home. Members feel they have a responsibility to the Parish to provide affordable homes as identified in a housing survey. The clerk agreed to ask Isobel for feedback from the meeting with Brian Prettyman. (JC)

19/02/06 Planning and Environment

General & For Consideration:

DC/18/2503/HH – planning app. For single storey front extension, loft conversion with Juliet balcony to rear elevation and new pitched roof at Laburnum Cottage, 10 Worlington Road, Barton Mills, IP28 7DY.

Cllr P. Boura proposed we support this planning application, all agreed. (JC)

Tree Applications (for information only):

TPO/001 (2019) – tree preservation order at Wakeling House, 35 The Street, Barton Mills, Suffolk, IP28 6AA
Noted

Awaiting Forest Heath decisions and pending appeals:

DC/18/2191/FUL – planning app. For 1 self contained two bed unit at 35 The Street, Barton Mills, IP28 6AA
- pending at 20.1.19

DC/18/2027/FUL change of use of land for sale and display of cars at Hand Car Wash, Fiveways, Barton Mills, - *pending at 20.1.19*

Decided/approved (for information only)

DC/18/1990/HH – raise roof, extension to existing garage at Oldman House, 22 Worlington Road, Barton Mills, IP287DY – *approved 16.1.19*

Noted

19/02/07 Clerk's Report & Matters Arising from the Minutes of the Last Meeting (For Info Only)

The clerk reported she sent a letter to the parishioners who offered to fund a statue for the Peace Garden, stating the Parish Council voted against placing a statue in the Peace Garden but thanking the parishioners for their kind offer.

19/02/08 Correspondence

The clerk reported letter received from the District Council in regards to Play Area Inspections. The district council are offering a standardised playground inspection service without a charge for the financial years 2019/20 and 2020/21 and the service includes a monthly inspection. If the Parish Council wish to accept this offer then the form must be completed and returned by 28th February 2019. It was agreed to accept this offer.

The clerk reported the Chairman of Kentford Parish Council had made contact to see if Barton Mills Parish Council would like to be part of a pressure group to encourage Highways England to create a trunk road between A14 West and the A11 North.

It was agreed that although the Parish Council support the concerns made, Barton Mills Parish Council feel they can contribute very little to this group and therefore will not be part of the pressure group. The clerk to reply to Kentford Parish Council stating this. (JC)

The clerk also reported Facebook messages had been received from two parishioners in regards to Newmarket Road in the village including concerns of the current speed limit in place and the overgrown vegetation encroaching the footpath. The clerk stated she had reported the overgrown vegetation to SCC and they have responded but are currently trying to contact the land owner where the vegetation is overgrown.

Members stated reducing the speed limit on Newmarket Road was not feasible because the level of traffic using this was not high enough. It was agreed the clerk to reply accordingly to the parishioners who raised their concerns and for Cllr. R. Lewis to contact the land owner SCC were attempting to get hold of. (JC/RL)

The clerk reported all other correspondence had been circulated via email.

19/02/09 Parish Matters

Barton Mills Parish Council

Clerk: Mrs Judi Coe clerk@bartonmills.net 07724 737841

Chairman: Mr A. Harji 01638 510251

19/02/09.01 Future football coaching needs including grants available

It was reported that a member of Barton Mills Football Club had kindly offered to receive the grant. The grant application form is with the member of the Football Club, who is required to complete this before returning to FHDC. The member of the Football Club had contacted the clerk as he was uncomfortable completing the application form as he could not guarantee the Parish Council were to spend the money as required. The clerk has since informed the Football club member this would be sent to Sporting87 directly rather than the Parish Council so the money would be spent as intended. The clerk is waiting to hear back. Cllr. S. Mullender and R. Lewis offered to speak to the member of the Football Club to confirm matters. (SM/RL)

19/02/09.02 Update on progress of purchase of land from SCC for affordable housing

Item brought forward, District Councillors report item 5.

19/02/09.03 Allotment lease/land purchase update

It was noted the lease expires in March 2020 and as the Parish Council had not heard from Brian Prettyman as stated by Brian at a recent meeting it was agreed the Parish Council to start the process for renewal. (JC)

19/02/09.04 Maintenance of Assets

Cllr. P. Boura reported the following:

- No problems reported on the play equipment
- The new street light recently installed on The Street has been moved to a more suitable location.
- A resident of the village has requested a rear shield to be installed on a street light in front of their home to help shield the light into their property. Cllr. Boura looked at the light and felt this was not a justified request and no shield would be installed.

19/02/09.05 Green Business Grant and Village Hall car park light update

Cllr K. Fuller reported that the request from the PC to improve the current lighting in the Village Hall car park, was brought to the attention of the Village Hall at a recent meeting. The Village Hall agreed to make improvements to the current outside lighting at the Village Hall and in the car park.

Cllr B. Harvey stated Worlington Village Hall had recently had lights replaced by funding and it was agreed the clerk would contact Worlington PC to ask for further details of grants available. (JC)

Cllr P. Boura is to obtain quotes to replace the current flood light in the car park with a street light. (PB)

19/02/09.06 SID Rota

This was agreed to the end of March and the clerk to issue an updated schedule to all. (JC)

19/02/09.07 Finalise plans for defibrillator seminar

Cllr. C. Miller volunteered to set up and clear away the hall for the seminar along with the clerk.

19/02/09.08 New bench costs and update of land owner permission

It was reported that the area along the river where the PC hoped to install a bench was owned by the Forestry Commissions, however they would not grant permission to install a bench here at the current time. It was agreed the clerk to contact the parishioner who requested to install a bench stating the above position. (JC)

19/02/09.09 Fiveways and surrounding roads update

The clerk reported she had not heard back in regards to concerns on Newmarket Road and details of the next Highways meeting. It was agreed that the clerk to contact Peter Grimm directly to ask when the next Highways meeting is scheduled. (JC)

19/02/09.10 Great British Clean up

Cllr. P. Boura reported that she had not heard from the parishioner who has volunteered to organise the Clean Up with a date for the event, Cllr. P Boura to follow up. (PB)

Cllr. K. Fuller reported he had received a complaint from a parishioner in regards to the rubbish and mess around the Pancake and Waffle Shack building. It was agreed the clerk should contact the owners and request that the refuse area is cleaned up. (JC)

19/02/09.11 Update on visibility from drive opposite the VH

Cllr. S. Mullender reported that he had not heard from the resident.

19/02/09.12 Agree May Parish Council meeting date

It was reported that due to the upcoming elections the Annual Parish Council Meeting could only be held on the 7th May as already planned if the elections were uncontested. If the election was contested then the earliest the meeting can be held is Wednesday the 8th. It would not be known until 4th April whether or not the elections were contested therefore the clerk has reserved the Village Hall on Friday 10th May.

Barton Mills Parish Council

Clerk: Mrs Judi Coe clerk@bartonmills.net 07724 737841

Chairman: Mr A. Harji 01638 510251

It was agreed to hold the Annual Parish Meeting on Friday 10th May and the clerk to inform the Village Hall. (JC)

It was agreed to discuss ideas to encourage the public to attend the Annual Parish Meeting at the next Parish Council meeting.

19/02/09.13 Confirm elections process

The clerk reported the following:

There will be an election in May 2019, there are two outcomes of an election:

Contested – more candidates than seats – a poll is held

Uncontested – the same or less candidates than seats – no poll is held

To stand as a councillor you must qualify to stand and you must be nominated and submit a Candidate Consent form.

Nomination packs can be completed from the date of Publication of Notice of Election which is planned for 22nd March 2019.

Although Nomination packs can be obtained now from the parish council clerk or from the following website page: https://www.westsuffolk.gov.uk/Council/Voting_and_Elections/upload/Nomination-pack-incl-election-agent-notification-form-LGEnew-2.pdf

The nomination papers and consent forms should be completed correctly and hand delivered to West Suffolk House by 4pm on 3rd April 2019.

It is suggested you hand deliver the forms personally so that if an error has been made this can be rectified when handing over your papers as these will be checked on delivery.

Alternatively, it is possible that I the clerk can make an appointment to deliver all papers, but if there is an error this cannot be rectified by myself (the clerk).

On the 4th April a Statement of Person nominated (RO), will be received detailing all persons nominated to stand as councillor, including whether the results show a contested election resulting in a poll or an uncontested election.

If the results show an Uncontested Election the candidates will take office on 7th May 2019 and all outgoing councillors retire.

If the results show Contested Election then a poll will be held on Thursday 2nd May, results being declared on 3rd May and the successful candidates will take office on 7th May 2019 and all outgoing councillors retire.

It was agreed the clerk would confirm whether nomination packs could be hand delivered to FHDC office in Mildenhall. (JC)

Cllr. B. Harvey confirmed that any campaign expenses made by the nominees are to be paid personally and are not a Parish Council expenses and that a statement of expenses must be completed even if this is nil.

19/02/09.14 Street light request Old Mill Lane

A parishioner had requested a street light be installed in Old Mill Lane as they felt this was very dark and was being used more regularly.

Several councillors had been to Old Mill Lane in the dark to see whether the need was justified and it was agreed although it was dark it was no darker than lots of other places in the village. The cost to install a street light on this lane was likely to be very high.

It was agreed to inform Cllr. A. Harji, who had forwarded this request on behalf of the parishioner, that the Parish Council have considered this request but felt the need was not justified. (JC)

19/02/09.15 Receive quote for Spring football pitch works

The clerk presented quote from INL detailing total cost of £3,050 plus VAT, for the pitch to be seeded, weeded and fertilised.

Cllr. F. Lewis stated that the Burrell Trust may be able to fund a small proportion of this cost. It was agreed the clerk was to seek other possible funding for this work. (JC)

The clerk is to also obtain quotes from other local businesses to improve the football pitch. (JC)

19/02/09.16 Receive details including prices for outdoor cinema

Cllr. C. Miller reported that a small package for up to 200 people from Enchanted Cinema was £1,720.00 plus VAT and this included 100 chairs, headphones and screen. The price increased for more attendees and they could also offer additional services such as a bar, food and/or music.

Cllr. C. Miller also reported that Chippenham Park are holding such an event in May at a cost of £14 per ticket and at date had sold 150 tickets.

It was agreed that due to not being able to guarantee the weather and not being able to control the field boundaries for such an event, an outdoor cinema night would not be pursued.

However it was stated that various other Parishes hold cinema nights in Village Halls and these were well attended. The clerk to find out more information from other Parishes and Cllr. C. Miller to ask the village whether this is something they would like to see the PC hold, via social media. (JC/CM)

Barton Mills Parish Council

Clerk: Mrs Jadi Coe clerk@bartonmills.net 07724 737841

Chairman: Mr A. Harji 01638 510251

19/02/10 Finance & Policies

19/02/10.01 Parish Council Bank Balances and Reconciliation from list of Payments and Receipts.

It was reported the current account bank balance at 18th January 2019 was £11,040.12 and the balance held in the deposit account was £10,000.46. The bank statements were signed by Cllr. P. Boura.

19/02/10.02 Cheques for signing and approval and to authorise payment of outstanding invoices.

The following payments were approved for payment and the cheques were signed by Cllr. F. Lewis and Cllr. S. Mullender:

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>	
31-Jan	J Coe	Clerk salary	230.40	0.00	230.40	Chq 1608
09-Jan	S Limmer	Gardening work	25.00	0.00	25.00	Chq 1609
31-Dec	BM VH	O, N, D VH use	67.50	0.00	67.50	Chq 1610
01-Jan	K & M Lighting Came & Company	Jan work	6.66	1.33	7.99	Chq 1611
07-Jan		Insurance Barton Miller & repairs	1,047.37	0.00	1,047.37	Chq 1612
31-Jan	Pamela Boura		32.99	0.00	32.99	Chq 1613
31-Jan	J Coe	Expenses	36.97	0.00	36.97	Chq 1614
24-Jan	SALC	Clerk election course	12.50	2.50	15.00	Chq 1615
19-Dec	Sporting 87 Hayward	Oct HT coaching Drop kerb in VH car park	221.00	0.00	221.00	Chq 1616
12-Nov	Building		295.00	0.00	295.00	Chq 1617
			1,975.39	3.83	1,979.22	

- Clerk's January overtime of 4 hours at £12 per hour to be paid along with February salary
- £45.54 to Mutts Butts for dog waste bags to be purchased by the clerk to reclaim as an expense at the following meeting.

19/02/10.03 Agree donations to be made

Cllr. R. Lewis proposed to defer item to the following meeting scheduled for 5th March 2019, all agreed.

19/02/10.04 Agree paper donation in return for clerk page within the Barton Miller

Cllr. R. Lewis proposed to defer item to the following meeting scheduled for 5th March 2019, all agreed.

19/02/10.05 Agree clerk salary and holiday

Cllr. P. Boura proposed an increase to the clerk's hourly pay from £12.00 to £12.37 from 1st April 2019, all in favour.

Cllr P. Boura proposed the clerk can be paid her holiday entitlement not taken at 31st March 2019 along with her March salary at the current pay rate of £12.00 per hour, all in favour.

19/02/11 Parish Councillors reports (for information only)

Cllr. K. Fuller reported a bollard has been knocked down on approach into the village from the A11. It was noted this could be reported on the SCC website.

Cllr. K. Fuller reported the dog waste dispensers were empty. Cllr P. Boura stated that the bags have now only come back in stock and the expense has been agreed for the clerk to purchase.

Cllr. P. Boura reported she had attended a recent Community Energy Conference which she found very useful

Cllr. C. Miller reported she had attended a Highways seminar, which she also found useful.

19/02/12 Items for future agendas

Spring Football Pitch quotes and funding available

Update on affordable home site

Agree annual donations

Agree Barton Miller paper contribution

Spring Clean

Elections

Football coaching funding

Allotment lease renewal

Ideas for the Annual Parish Meeting

Barton Mills Parish Council

Clerk: Mrs Jadi Coe clerk@bartonmills.net 07724 737841

Chairman: Mr A. Harji 01638 510251

19/02/13 Agree Barton Miller clerk and back page

Clerk page:

Elections

Re-register for social housing

Spring Clean (if date confirmed)

Back page:

Elections

Spring clean (if date confirmed)

The meeting closed at 9:50pm



J. Coe Clerk