

Barton Mills Parish Council

Clerk: Mrs Jadi Coe clerk@bartonmills.net 07724 737841

Chairman: Mr A. Harji 01638 510251

Minutes of the Meeting of Barton Mills Parish Council

held in the Village Hall on Wednesday 2nd January 2019 at 7:30pm

Present: Cllr A. Harji, Cllr. F. Lewis, Cllr K. Fuller, Cllr N. Horne, Cllr R. Lewis, Cllr S. Mullender, Cllr P. Boura, Cllr C. Miller, Cllr G. Flack

Clerk, Jadi Coe

- 19/01/01 Apologies**
None received
- 19/01/02 Declaration of members interest**
None declared
- 19/01/03 Minutes**
The minutes of the last Parish Council Meeting held on Tuesday 4th December 2018 were proposed as a true record by Cllr P. Boura and all councillors agreed, these were then signed by Chairman Cllr. A. Harji.
- 19/01/04 Police Matters**
None of relevance
- 19/01/05 County and District Councillors Report**
Cllr B. Harvey sent his apologies and no reports were provided.
- 19/01/06 Planning and Environment**
General & For Consideration: None
The clerk stated that since the January 2019 agenda was published an application had been received which had a consultation expiry date of 18th January 2019. The clerk had requested an extension to the date to 6th February 2019 in order to agree comments at the scheduled February meeting
Tree Applications (for information only): None
Awaiting Forest Heath decisions and pending appeals:
DC/18/2191/FUL – planning app. For 1 self contained two bed unit at 35 The Street, Barton Mills, IP28 6AA –pending, *noted*.
DC/18/1990/HH – raise roof, extension to existing garage at Oldman House, 22 Worlington Road, Barton Mills, IP287DY – pending, *noted*
DC/18/2027/FUL change of use of land for sale and display of cars at Hand Car Wash, Fiveways, Barton Mills, - pending, *noted*
Decided/approved (for information only): None
- 19/01/07 Clerk's Report & Matters Arising from the Minutes of the Last Meeting (For Info Only)**
The clerk reported the following:
1) *Councillor David Wheeler of Freckenham PC had contacted her and asked if she would consider being the clerk for Freckenham as the current clerk is resigning. The clerk met with David and accepted the job, which she begins next week. She stated that this should have very little effect on her role as BM clerk but could benefit BM as course costs could be shared.*
It was agreed that future course costs that would benefit both parishes could be split between the parishes if Freckenham PC agreed. The clerk also requested to attend an upcoming course on the May 2019 elections and this was agreed.
2) *The clerk previously reported a hedge that was causing partial obstruction on the footpath on Bell Lane to SCC. SCC have now responded stating they have made contact with the property owner and if they fail to undertake the work required within a reasonable period then further action will be taken.*
3) *The clerk wrote a letter of thanks to Barton Mills Small Animal Boarding for their donation of the dog waste bag dispensers as agreed at the last meeting.*
Cllr P. Boura informed the councillors that dog waste bags had been ordered but were the wrong ones and have been returned. The correct bags are expected to be back in stock at the end of January.
4) The clerk received an email from a parishioner detailing concerns over a newly installed street light outside their home in the village.

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Cllr. P. Boura stated that the 3 new street light columns were erected the day after the last meeting but she was not informed of this or she would have attended to liaise with the neighbours who all already knew that the work was to be carried out. Residents living adjacent to the street light location objected to the exact location because the new column can be seen from their lounge window. Cllr. Boura was also informed a resident near to the location of the new light had lost their broadband and they thought that erecting the new column was probably to blame. Cllr. Boura contacted Pearce and Kemp about both issues who said that they would move the column (but not until after Christmas) if the PC negotiated an agreed position and that they would contact BT immediately in regards to the loss of Broadband. BT were then on the scene very quickly and Cllr. Boura presumed that this had been resolved. However, last week, Cllr. Boura was told that BT had confirmed that the break was in the region of the new column and that fixing it could take up to a month.

Cllr Boura met with the residents living adjacent to the new light position and it was agreed that the column could be moved nearer to their drive. The usual situation for a new column is at the back of the pavement. However Cllr. Boura is aware, from the markings BT has made, that the BT cable probably does run along there. This is an issue over which Pearce and Kemp will have to liaise with BT. Cllr Boura will be in touch with Pearce & Kemp about both matters again.

The clerk stated she had sent emails updating the resident who had made contact and sent apologies on behalf of the Parish Council.

19/01/08

Correspondence

None of relevance

19/01/09

Parish Matters

19/01/09.01 Future football coaching needs including grants available

It was agreed if funding was available before February Half Term then this could be received by the Football Club and the clerk could organise football training on the field in the February Half Term. (JC)

19/01/09.02 Update on progress of purchase of land from for affordable housing including

The clerk reported that she was informed by Isobel at Hastoe Homes that the email requested to be forwarded to SCC had been. SCC had replied to the most recent email sent from the PC stating that the allotment purchase could be part of a scheme to develop the whole field.

The PC believe from reading this email that SCC had not taken into account our previous email stating we wished the affordable homes and allotment purchase to be separate.

It was agreed to forward the previous email sent to Isobel at Hastoe Homes to Brian at SCC ('cc Isobel at Hastoe Homes and County Cllr Louis Busuttill) and ask if SCC would be willing to sell the PC the land only as required for affordable housing as verbally agreed at meeting on 25th October 2018.

If SCC replied that they would sell the land only as requested then the PC would proceed with this site and if SCC were not willing to sell without further development on the field then the PC would look at alternative sites for affordable housing.

It was agreed the clerk would arrange a meeting with Louis Busuttill at SCC to discuss the SCC land and affordable homes in hope to help the PC achieve building affordable homes in the village.

19/01/09.03 Website and Facebook page update

The clerk reported that the Facebook page was now up and running and had received several 'likes'. It was agreed to post minutes on the page via a link to the website and look at other Parishes FB pages for future ideas on how the page could be run. (JC)

Cllr. F Lewis queried whether minutes could be published as draft before they were agreed at the following PC meeting, the clerk agreed to confirm this and inform the councillors. (JC)

The website is slowly becoming more up to date, this is however a lengthy task due to requesting GDPR consent forms to publish personal information.

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19/01/09.04 Maintenance of Assets

Cllr P. Boura reported that new street light columns had been installed, work on Charlie's tree is due to take place this week and that a new dog waste bag dispenser had been placed in the village sponsored by a local vet practise.

19/01/09.05 Green Business Grant and car park light update

It was agreed to formally contact the Village Hall committee and suggest they replace the two lights on the outside corner of the village hall with LED lights. This would provide more effective lighting in the car park and would be more cost efficient. The cost of these new lights could be funded by the Greener Business Grant which the clerk would provide details of. (JC)

Cllr. Boura agreed to obtain quotes for a replacement light on the pole in the car park. (PB)

19/01/09.06 SID Rota

The Rota was agreed until the middle of February 2019. The clerk to forward updated rota. (JC)

19/01/09.07 Confirm Defibrillator seminar

The Awareness session is booked and will take place on Saturday 16th February at 10:30am in the village hall. It is for a maximum of 50 delegates and will last 90 minutes.

It was agreed to advertise this session via the website, Facebook, Barton Miller and the notice boards. Cllr P. Boura agreed to create a poster and display in the notice boards. (JC/PB)

19/01/09.08 New Bench costs and update of land owner

The clerk stated she had spoken with the Forestry Commissions and was waiting for further information and would chase the Forestry Commission in hope to have a decision whether permission would be granted before the next meeting.

It was agreed to provide hard copies of bench styles and prices at the next meeting and to seek possible funding.

19/01/09.09 Allotment lease/land purchase details

Discussed within agenda item 19/01/09.02

19/01/09.10 Fiveways and surrounding roads update

As agreed last month the clerk reported she had sent an email of concern to Suffolk Highways.

19/01/09.11 Great British Clean Up

It was agreed the PC should be involved with the clean up and Cllr. P. Boura offered to discuss with the parishioner who organised the previous Clean Up event. (PB)

19/01/09.12 Car sales in the village

It was reported that the sale of vehicles appeared to have stopped and no further action would be taken

19/01/09.13 Visibility from driveway opposite the Village Hall

Cllr S. Mullender reported he had met with the resident of the property and agreed even if hedges/bushes were cut back visibility was extremely poor. It was agreed that the resident could buy and place a mirror near to or in the Peace Garden if appropriate. Cllr Mullender would meet with the resident to agree an appropriate location once the mirror was purchased.

Cllr Mullender provided the PC with pictures of a war memorial statue and proposed that the PC purchase a statue to place in the Peace Garden which would be kindly funded by residents in the village. Four councillors agreed to purchase statue and five against therefore the statue would not be purchased. The clerk to write a letter of thanks to the residents who were to fund the cost of the statue. (JC)

19/01/09.14 Insurance Renewal

It was resolved to accept insurance quote from Inspire at an annual cost £1,047.37 for a period of three years and to pay insurance brokers Came and Company £50 administration fee.

19/01/10

Finance and Policies

19/01/10.01 Parish Council Bank Balances and Reconciliation from list of Payments and Receipts.

The clerk stated that the bank balance held in the current account at 22nd December 2018 was £20,668.96 and in the savings account £10,000.05. Cllr Boura signed the bank reconciliation and bank statements

19/01/10.02 Cheques for signing and approval and to authorise payment of outstanding invoices.

The following payments were agreed and the following cheques signed by Cllr Harji and Cllr. Boura:

31-Dec	J Coe	Clerk salary	297.60	0.00	297.60	Chq 1603
12-Dec	Pearce & Kemp	New lights	6,869.82	1,393.76	8,263.58	Chq 1604
31-Dec	HMRC	Qtr 3 PAYE/NI	228.00	0.00	228.00	Chq 1605

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31-Dec	J Coe	Expenses	34.71	2.45	37.16	Chq 1606
05-Dec	INL	Grass cutting	605.00	121.00	726.00	Chq 1607

8,035.13 1,517.21 9,552.34

It was agreed to not send the Pearce and Kemp cheque until the issue with the newly installed light was rectified.

19/01/11 **Parish Councillors reports (for information only)**

Cllr F. Lewis reported that gardener Sarah Limmer required further work to carry out, it was agreed she could pick up the small branches on the field. (FL)

Cllr K. Fuller reported that a resident was concerned in regards to a blocked gully on the bridge between Barton Mills and the Jubilee fields in Mildenhall due to leaves. It was agreed that Cllr. F. Lewis and Cllr. Fuller would liaise with Sarah Limmer in hope to resolve the issue. (FL/KF)

Cllr. Boura stated she reported low hanging Willow branch forming an arch on the footpath from Mildenhall Road, Barton Mills towards the Jubilee fields in Mildenhall.

19/01/12 **Items for future agendas**

Affordable housing and allotment update

Finalise plans for Defibrillator seminar

Provide bench costs and whether land owners permission had been received

Football coaching and funding update

Fiveways and surrounding road issues update

Agree donations including Barton Miller paper donation

SID Rota

Agree clerk salary and holiday

Update on visibility from drive opposite the village hall

Great British Clean up update

19/01/13 **Agree Barton Miller clerk page and back page**

Clerk page – litter picking and to welcome new councillor

Back page – Defibrillator seminar and possibly football training

The meeting closed at 8:55pm

Next meeting: Tuesday 5th February 2019



J. Coe Clerk